

Inventory of the

Student Housing Services

in the

Northern Illinois University Archives

UA 42

INTRODUCTION

The University Archives acquired most of the Student Housing material in several installments between 1968 and 1978. Literary rights are dedicated to the public. There are no restrictions on access to the collection.

17 boxes
11.75 linear feet
1915-1983, 1994, 2001, 2003-2005

SCOPE AND CONTENT

The Student Housing Services collection is organized into two series, material pertaining to on campus Residence Halls and Off-Campus Housing material. Documents in this collection date from 1915, when the first residence hall was opened, to 1982, with the addition of a 1994 Report on Student Housing.

The RESIDENCE HALLS series contains housing information, regulations, and manuals. The Residence Halls are ordered according to age, with the oldest hall, Williston, coming first. Material from Grant Towers North and Grant Towers South was combined, with Grant North preceding Grant South in the folders. The residence halls are supervised by Residence Advisors who are given charge of an entire building and its staff. Resident Assistants (R.A.'s) are junior or senior level students who supervise the hall or wing on which they live. A manual for students living in the residence halls is published annually. Since 1967 this manual has been called Guide Post.

A major portion of the OFF-CAMPUS HOUSING series relates to an organization called the Householders' Association. This was an organization of people who rented rooms to students. Included here are the association's constitution, minutes, and newsletters. Lists of off-campus housing available to students are also included in this series, as well as information on several of the off-campus residence facilities, off-campus housing forms, and a guide to off-campus living.

For more information on student housing, the researcher should consult the Campus Development collection (UA 48), the Presidents' Papers (UA 4), Student Affairs (UA 39), the Provost Offices Administrative Records (UA 16) as well as information in the reference files on individual campus buildings.

HISTORICAL SKETCH

Student housing at Northern Illinois University was originally under the administration of the Dean of Women and the Dean of Men. In 1959 a Director of Housing was appointed in the Office of Business Services. In 1967 housing matters were transferred to the Office of Student Personnel Services. During the 1972 administrative reorganization the Director's

position was re-titled to the Director of Student Housing Services and placed under the newly established Student Affairs Division, headed by the Vice-President of Student Affairs. This division remained intact until Student Affairs was merged with Academic Affairs under the Executive Vice-President and Provost in March 1996.

The early residence halls were built to house women only. The first of these was Williston Hall which opened in 1915 and was named for John Williston Cook, Northern's first president. Since 1969, Williston Hall has been used for office space. Adams Hall was the second dormitory and it opened in 1949. It was named after Northern's fourth president, Karl L. Adams. Since 1967 Adams has also been used for offices. Gilbert Hall opened in 1952 as the first men's dormitory. It was named for Newell D. Gilbert, a prominent early faculty member (1899-1924). The Neptune Residence Hall complex for women was built over a period of several years. Neptune North opened in 1955, Neptune West in 1959, and Neptune East along with the dining-recreation center in 1960. The complex was named for Celine Neptune, another prominent faculty member (1922-1948).

In the 1960's a set of four residence halls were built and named for four famous Illinois men: President Abraham Lincoln, Senator Stephen A. Douglas, President and General Ulysses S. Grant, and Governor Adlai E. Stevenson II. Lincoln Hall was the first of these four and opened in 1962. The next year Douglas Hall opened. Grant Towers followed in 1966. Stevenson towers opened in two phases. The first phase was ready in 1967 and the second in 1968. These buildings house men and women in separate wings.

Off-campus housing originally consisted of rooms for rent, most of them in the area immediately east of Northern's campus. In 1955, the people who rented to students formed the Householders' Association and formed close ties with the University. Householders received housing contract forms from Northern and worked with the University to maintain housing standards. The University allowed students to live only in those houses that it had approved. In addition, students living off-campus were expected to follow the same rules of dress and decorum as students who lived on campus. Householders were provided with the same forms that residence halls used for signing students in and out.

Lists of approved off-campus housing, including private dorms, were available to the students. In 1974 the University changed its policy and ended the practice of approving living facilities and interviewing prospective householders. All interested parties were invited to notify the University of their facilities, which were then listed at the Off-Campus Information Center.

The privately owned, University approved off-campus residences included Student House, located on the corner of Lincoln Highway and Annie Glidden, which opened in the Fall of 1966 and closed about 1971. Farwell Hall opened about 1967 and closed in 1976. It consisted of two dormitories, one for men and one for women, and was located on Edgebrook Drive. McAuley Residence Hall was located at 145 Fisk Avenue, and was originally St. Mary's Hospital. It opened as a private dormitory for women about 1967 and closed in 1971.

University Plaza, opened on Crane Drive in 1975 and is still in operation.

COLLECTION INVENTORY

BOX FOLDER DESCRIPTION

Series I: Residence Halls

1A	1	Housing Regulations, 1951-1979
	2	Housing Information, Letters and Circulars, 1958-1980
	3	Housing Statistics, 1958, 1960
	4	Residence Hall Association, 1964-1968, 1978
	5-6	Resident Advisor's Manual, 1955-1964
	7	Resident Assistant's Manual, 1964-1968
	8	Residence Hall Manual, 1963-1966
	9-10	<u>Guide Post</u> , (1967/1968-1982/1983), 2005
1B		University Housing Services Clipping Book
	1-6	Clipping Book Pages, August 1958-May 1972
		Williston Hall:
2	1	Rules and Regulations and Forms, 1916, 1960-1968
	2	Constitution and Council Meetings, 1936, 1959, 1961-1968
	3	Officer's Roster and Reports, 1949/1950-1962/1963
	4	Annual Reports, 1960/1961-1963/1964
	5	Journal and Budgets, 1950-1962/1963, 1966/1967
	6	Grade and Fire Drill Reports, Faculty Guests, 1960-1967
	7	Student Correspondence and Help, 1916, 1957-1968
	8	Fiftieth Anniversary, 1965
	9	Programs, 1917, 1922, 1931-1941, 1967-1969
	10	Photos, 1915-1962
3	10 vols.	Scrapbooks, 1933/1934-Summer 1941
4	13 vols.	Scrapbooks, 1941/1942-1968/1969
		Adams Hall:
5	5 vols.	Scrapbooks, 1949/1950, 1951, 1959/1960, 1962-1963-1964/1965
6	1a	History, Reports, (1949-1964)
	1b	Advisory Council, Constitutions and Newsletter, 1956, 1963-1966
	2	Council Meetings, 1959-1965

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
		Adams Hall: cont.
6	3a	Officer's Reports, 1961, 1963, 1965
	3b	Residence Hall Handbooks, 1962-1964
	4	Treasurer's Reports, Budgets and Cash Control Statements, 1955-1966
	5	Ledger, 1949/1950-1964/1965
		Neptune Hall:
	6	Staff Meetings, 1964, 1974
	7	Resident Assistant Lists and Handbooks, 1957-1963/1964, 1972
	8	Handbooks, 1956/1957-1962/1963
	9	Newsletters, (1973-1982)
		Neptune North:
7	1	Constitution and Council Meetings, 1960-1968
	2	Annual Reports, 1960/1961-1964
	3	Resident Assistant Meetings and Activities, 1957, 1964-1966
	4	Literary Magazine and Newsletter, 1964-1967
		Neptune West:
	5	Constitution and Council Meetings, 1961, 1964-1968
	6	Resident Assistant Meetings and Annual Reports, 1962/1963-1966
	7	Literary Magazine and Newsletter, 1965
		Neptune East:
	8	Constitution and House Council Meetings, 1961, 1965-1968
	9	Resident Assistant and Corridor Meetings, (1964-1968)
	10	Annual Reports, 1960/1961-1964/1965
	11	Newsletters and Questionnaire, 1960-1966
		Lincoln Hall:
8	1	Annual Report and Staff Minutes, 1963/1964-1968
	2	Program (Handbook), 1964-1965
	3	Information and Activities, 1963-1979/1980
		Douglas Hall:
	4	Annual Report and Constitution, 1963-1964
	5	Newsletter and Activities, 1965-1969, 1979
		Grant Towers:
	6	Staff Minutes, 1965-1969
	7a	Newsletter and Activities, 1966-1970, 1979
	7b	Photographs, 1966-1969

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
		Stevenson Towers:
8	8	Staff Newsletter and Minutes, 1968-1974
	9	Student Programs, 1969, 1972, 1977-1978/1979
	10	Gilbert Hall Brochure, ca. 1955; Programs, 1956, 1967
Series II: Off-Campus Housing		
	11	Off-Campus Housing Forms, Procedures, and Regulations and Standards, 1959-1971
	12	Student Guide to Off-Campus Living, 1971
	13	University Plaza, 2008, Brochure, n.d.; and Student House, Brochure, 1969
	14	Farwell Hall, Brochures, Handbook 1971/1972; Article, 1976
	15	McAuley Residence, Program, 1968
		Householders' Association
9	1	Constitution and Minutes, 1955-1964
	2-3	Letters and Information, August 1956-April 1974
	4	Survey, 1960
	5	Workshops at N.I.U. and Clippings, 1958, 1962, 1964
	6	Workshops at S.I.U. and Purdue, 1957-1958
10	1-2	Manuals, 1959-1968/1969
	3-5	<u>Newsletter</u> , Vol. 1, 1954/1955 - Vol. 14, 1967/1968
	6	<u>Off-Campus Party Line</u> , Newsletter, 1963-1974
11	1-3	Women's Off-Campus Housing Lists, Fall 1956-Summer 1974
	4-7	Men's Off-Campus Housing Lists, Fall 1956-Summer 1974
	8	Tenant Landlord Handbook IV, 1983

ADDENDUM. Series I: Residence Halls

12	1	North Neptune Hall, Photographs, Clippings and Memorabilia, 1955-1956, 1967
	2	East Neptune Hall, Photographs, Clippings and Memorabilia, (1961-1966)
	3	"Student Housing Northern Illinois University: A Report to the Vice-President for Business and Operations," December 1994
	4	"Student Housing and Dining Services: A Vision For Our Future," 1996; "Today's Students, the Current Realities of Campus Life and Student Affairs," ca. early 1996
	5	Living Learning Communities, International House, etc., 2012

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
13	OVS	East Neptune Scrapbook, 1960-1962
	OVS	East Neptune Scrapbook, 1966-1969
	OVS	West Neptune Scrapbook, 1957-1958
14	OVS	Stevenson Towers South Scrapbook [wooden covers], 1967-1969
	1	Gilbert Hall Yearbook, 1987-1988
15	1	Huskie Bash Logo, March 14, 2001
	2	Resident Halls News Clippings 1962, 1972
	3	Resident Halls News Clippings, 1973
	4	Resident Halls News Clippings, 1974-1975, 1977
	5	Resident Halls News Clippings, 2003-2005
	OVS	Scrapbook Photographs, No Date
16	OVS	Douglas Hall Scrapbook [wooden covers], 1964-1970