

Inventory of the

**Boards, Councils, and
Committees**

Records

in the

Northern Illinois University Archives

UA 17

INTRODUCTION

The University Archives acquired the records of university boards, councils, and committees beginning in the mid-1960's and continues to add documents on a regular basis. Literary rights are dedicated to the public. There are no restrictions on access to the collection, except where specifically mentioned in the inventory.

146 boxes
67.75 linear feet
1928-

SCOPE AND CONTENT

The Boards Councils and Committees Records consist of files generated by university wide groups and include everything from an ad hoc task force report to long runs of minutes from committees central to the university's academic mission. This Record Group (UA17) is broken into four series. The first holds records from a broad array of committees, most of which no longer exist. There are records here, however, from a number of committees still active and important, some of which relate to the University Council.

The University Council's Executive Secretary's subject files are found in series two, Faculty Senate records in series three, and records from Presidential Commissions are in series four. Digital files from the Presidential Commission on the Status of Women can be found in the UA Electronics folder on the Library V Drive and the 3.5 floppy disks and Zip disks containing digital records can be found in UA 11.

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SERIES II: University Council; Executive Secretary Subject Files

The University Council was organized in 1961 as the academic policy setting body for Northern Illinois University. Academic standards, admissions policies, salaries, tenure, and promotion decisions all come under the business of the Council. Council members represent all university constituents: administrators, faculty, supportive professional staff, operating staff, and students. Overseeing the operation of the Council and the Faculty Assembly is the Executive Secretary. The Secretary's duties include preparing agendas, appointing committee chairs and members, reviewing minutes of the Council and its standing committees, and reporting the Council's actions to the Provost. These files include minutes and reports of committees, and memos and correspondence to and from the Secretary on various topics that affect the University's academic policies.

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	7	ACE-Alfred P. Sloan Awards for Faculty Career Flexibility, 2007	
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	12	ACE Report - Gender Equity in Higher Education, 2006	
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