

Inventory of the

# **Accrediting Associations**

In the

Northern Illinois University Archives

**UA 1**

## INTRODUCTION

The University Archives acquired the accreditation records in several installments beginning in the mid-1960's, and continues to add to the collection as reaccreditation records become available. There are no restrictions on access to the records.

23 boxes  
11.0 linear feet  
1922-2002

## HISTORICAL SKETCH

Presidents J. Stanley Brown and J. Clifton Brown worked to secure accreditation for Northern from universities such as Chicago, Illinois, and Columbia, and from the North Central Association of Colleges and Universities during the 1920's. J. Stanley Brown secured such recognition when, in 1925, Columbia University accepted Northern's four-year graduates as possible candidates for the masters degree. In December, 1927, J. Clifton Brown announced that the American Association of Teachers Colleges investigators would arrive in January to rate the college. Northern received an "A" rating.

Efforts to secure accreditation from the North Central Association did not proceed quite so smoothly. At the 1928 annual meeting in Chicago, the Association pointed out Northern's inadequacies in physical facilities, its library, and in the training of its faculty. Northern did not receive a temporary rating until 1933.

Karl L. Adams' presidency began with a goal toward improving the quality of teacher education and receiving full accreditation. The main barriers to full qualification included the various subcollegiate courses offered and the large proportion of faculty personnel without graduate degrees. Soon after Adams arrived, he requested a committee from the University of Illinois be sent to assess the quality of Northern's students. The committee recommended that Northern increase the laboratory and library facilities, raise the level of academic training of the staff, and reorganize curriculum offerings in several departments. Two years later, Northern received a favorable rating from the University of Illinois.

In 1931, the NCA sent a team from the University of Michigan to visit Northern. This visit established limited status as an accredited teacher-training institution, but noted shortcomings which would need to be resolved before full accreditation. A reinspection in 1935 yielded a full unqualified approval by the North Central Association. During this same period, the local chapter of the American Association of University Women petitioned the national office for approval. President Adams finally received the AAUW's imprimatur in 1939.

## SCOPE AND CONTENT

This collection is divided into six record series: (1) North Central Association of Colleges and Secondary Schools (1922-1977); (2) American Association of Colleges for Teacher Education (1929-1966); (3) National Council for Accreditation of Teacher Education (1959-1990); (4) State Teacher Certification Board (1951-1970); (5) American Association for University Women (1932-1949); (6) Institutional self-studies with the North Central Association (1960-1994).

The first three series contain visitation reports and surveys required to grant Northern accreditation. Researchers should note the faculty record reports in the first series contain vitae or transcripts on university personnel from 1931 to 1955. Bulletins, circulars, minutes, and newsletters of the accrediting institutions reveal policies and procedures. Correspondence files include letters granting or denying accreditation.

The final series includes self-studies designed to identify areas of the university requiring improvement. The entire collection provides an opportunity to study Northern's struggle towards becoming a respected educational institution.

## COLLECTION INVENTORY

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
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### **Series I: North Central Association of Colleges and Secondary Schools**

1A	1	Policies, Regulations, and Standards for Accrediting, 1930-1969
	2	Accreditation Questionnaires, 1922, 1925
	3	General Reports, 1930-1934
	4-12	Visitation Reports, 1933-1974
	13	Committee on Revision of Standards, Survey, 1932-1933
	14-16	Surveys of NIU Programs and Departments, 1931, 1933, 1934
1B	17-23	Surveys of NIU Programs and Departments, 1935-1961
	24	Annual Reports, 1967-1969
	25	Correspondence, Holmes, 1957-1962
	26	Correspondence, Hains, 1957-1962
	27	Correspondence, General, 1931-1968
1C	28	Correspondence, Master's Level Programs, 1951-1957
	29	Correspondence, Education Department, 6 <sup>th</sup> Year Program, 1954-1958
	30	Correspondence, Doctoral Programs, Holmes & Geigle, 1965-1969

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
1C	31-34	Faculty Record Reports, 1931-1955
2	1	Minutes & Newsnotes, 1954-1968
	2	Newsletter, 1958-1965
	3	AASCB-Visitation Report, 1977
	4	Study by the Subcommittee on Teacher Personnel, 1947-1951
	5	Accrediting Manual, 1952
	6	Guide for the Evaluation of Institutions of Higher Education, 1958
	7	Visitation Reports (by University of Illinois), 1930, 1933
	8	Visitation Report (by University of Michigan), 1931
	9-11	Proposed Doctoral Programs in Business Education, Education, English, and History, 1961

### **Series II: American Association of Colleges for Teacher Education**

3	1-5	Annual Report to the Accrediting Committee and Letters of Accreditation, 1929-1963
	6	Evaluation Schedule, Standard I, Administration, 1952
4	1-6	Evaluation Schedules, Standards II-VII, 1952: Student Personnel Services Preparation of Faculty Teaching Load of Faculty Curriculum-Instructional Patterns Laboratory Experiences and Student Teaching Library
	7	Evaluation Schedule, Part 3, 1952 - Advanced Professional Studies
	8	Visitation Report, 1952
5	1	Questionnaires and Surveys, 1937-1951
	2	Correspondence, 1951-1966
	3	Reports of Visitations to Other Schools by NIU Representatives, 1951-1954
6	1-2	Bulletins & Circular Letters, 1942-1963
	3	Standard of Accreditation, 1930-1962
	4	Constitution & By-Laws, 1955
	5	Executive Committee Minutes, 1947-1948

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
7	1	Special Reports by Committees, 1941-1963
	2	Handbook, 1943
<b>Series III: National Council for Accreditation of Teacher Education</b>		
	3	Report for Evaluation, Teacher's Education Program, 1960
8	1	Report, 1960
	2	Visitation Minutes, 1963
	3	Visitation Report, 1963
	4	Visitation Report, Supplementary Information, 1963
	5	Doctoral Revisitation Committee, 1963
9	1	Report, 1963
	2	Supplementary Report Committee, 1965
	3	Doctoral Programs in Education, Report, 1966
	4	Visitation Report, 1972
	5	Correspondence, 1959-1961
	6-7	NIU Teacher Education Programs, August, 1972
	8-10	Correspondence, 1962-1964
	11	Coordinating Committee Minutes & Correspondence, 1962-1963
10	1	Minutes of Meetings with Consultants for NCATE Study, 1962
	2	Committee Assignments, 1962
	3	Report to National Council for Accreditation, 1962-1963
		Evaluation Schedules, Standards I-IV, 1962:
	4	Objectives for Teacher Education
	5	Programs in Educational Administration
11	1	Student Personnel Programs & Services for Teacher Education
	2-4	Faculty for Professional Education, Rosters
	5	Additional Surveys for Faculty Roster, Individual Teachers, 1963
		Evaluation Schedules, Standards V-VIII, 1962:
12	1-2	Curricula for Teacher Education, Questionnaire
	3	Professional Laboratory Experience for School Personnel
	4	Facilities & Instructional Materials for Teacher Education
	5	Programs for Educational Administration
	6	Home Economics Department Report, 1962
	7	Report from the Industrial Arts Department, 1962
	8	Report of the Music Department, 1962

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12	9	Quantitative Data Summary, 1962-1963
	10	Reports of Visitations to Other Schools by NIU Staff, 1962
	11	Wisconsin Controversy on Accreditation Standards, 1962-1963
13	1-3	Institutional Report, 3 Volumes, March, 1982
	4	ISBE/NCATE Accreditation, Executive Summary, 1990

#### **Series IV: State Teacher Certification Board**

	5-6	Minutes, 1951-1966
14	1	Minutes, 1966-1970
	2	Correspondence, 1958-1966
	3	Application for Approval of Present Programs for Administrative Certificate, 1965
	4	Certificate Requirements, 1956-1965

#### **Series V: American Association for University Women**

	5	Correspondence, 1935-1949
	6	NIU Application for Admission, 1932-1938

#### **Series VI: Institutional Self-Studies with North Central Association**

15	1	Minutes, 1960-1962
	2	Correspondence, 1960-1961
	3	Report, 1961
	4	Notes, Corrections, & Additions to Report, 1962
	5-7	Report, 1973
16	1	NCA Correspondence, 1970-1974
	2	Evaluation Guides, 1973
	3	Review of Selected Graduate Programs, 1973
	4	Self-Study Report, Colleges of Education, Fine & Applied Arts, & the University Press, 1973
	5	Self-Study Report, Departments of Chemistry & English, 1973
	6a	Self-Study Report, Department of History, 1973
	6b	Report of a Visit, April 8-11, 1974
	7	Faculty Teaching Load Inventory, 1972-1973
	8	NCA Guide, Manual & Handbook, 1982
	9-10	NCA Evaluation Guide, 1982
	11	NIU's NCA Steering Committee, 1982

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16	12-13	Cletus Fisher Correspondence (Steering Committee Co-Chair), 1982-1983
	14	NCA Correspondence, 1982-1984
	15-16	NCA Reaccreditation Preparation & Site Visit, 1983
	17	NCA Report of Site Visit, November 14-16, 1983
	18	Self-Study Report, NIU, July, 1983 University Self-Study, 1983
	19	Chapter III, Program Review, 1982 Chapter IV, 1982-1983:
	20	Baccalaureate Review Degrees Awarded Honors Program
	21	Community College Compact & ACT Scores
	22	Special Projects, Programs with Restricted Admissions, ROTC
	23	Interdisciplinary Materials
	24	Colleges of Business & Professional Studies
	25	General Education
	26	Elementary and Secondary Education
	27	Special Education
	28	College of Visual & Performing Arts
17	1	Chapter V, Graduate Assistant Stipends, 1982 Chapter VII:
	2	Communications Services, Television Services, Testing Services, 1982-1983
	3	Computer Center, Learning Center, Regional History Center, Center for Southeast Asian Studies, 1982-1983
	4	Vocational, Technical and Career Education, Lorado Taft Campus, 1982-1983
	5	Chapter VIII, External Grants & Funding, 1973-1983
	6	Chapter X, Faculty Data, 1980-1983 Chapter XI:
	7	Student Association, 1981, 1983
	8	Ombudsman, Student Counseling & Development, Student Judicial Office, 1982-1983
	9	Office of Student Financial Aids Annual Reports, 1972-1983
	10	Career Planning & Placement, 1982-1983
	11	Student Center, Health Center, Child Care Center, 1982-1983
	12	Orientation, 1975-1983
	13	Residence Halls, Greek Life & International Student Statistics, 1982-1983

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17	14	Programming & Activities, Music, Art & Theatre, 1982-1983
	15	Intercollegiate Athletics & Campus Recreation, 1982-1983
	16	NIU's Mission, Scope & Planning Priorities FY 1984
	17	<u>Research at Northern: 1970-1980</u> , August, 1980
	18-21	Graduate Program Information, 1982-1983
		University Self-Studies:
	22-23	College of Business, 1981
	24	Department of Chemistry, 1979-1982
	25	Computing Facilities Study, Correspondence, November, 1982 - March, 1983
	26-27	Computing Planning Report, 1982-1983
	28	College of Education Correspondence, 1967-1978
18	1-5	College of Education Program Evaluation, 1976-1977
	6-7	College of Education Reorganization, 1977-1979
	8-14	Application for CORE Accreditation, Department of Communication Disorders, 1980
	15	CORE Revised Evaluation Report, 1980
	16	Center for Governmental Studies, 1979
	17	Accreditation Status Report, Department of Home Economics, 1982
	18	Journalism Department, 1976
	19-20	School of Nursing, 1977
	21	National League for Nursing, Report & Criteria for Appraisal, 1980, 1982
	19	1
2		Real Estate Program Accreditation, 1982
3		Department of Theatre Arts, 1981
4		University Health Service Accreditation Survey, 1982
5		Resources for Clinical Internships, 1982-1983
6		NIU Foundation Alumni Association Annual Report & NIU Foundation Financial Report, 1981, 1982
7-8		College of Education, Professional Programs Report for Illinois State Board of Education Ten-Year Review, 1977, 1986
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	2	Stephen Spangehl, NCA Associate Director, Correspondence, 1992-1994
	3	NCA Steering Committee Appointments, 1992



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20	4	NCA Reaccreditation Review Subcommittees, 1992-1993
	5	NCA: Minutes, Memos, Notes, 1992-1993
	6	NCA Action Plans
	7	NCA Review, Correspondence, 1992-1993
	8	Waldeland, Materials
	9	Z. Ahmed, Material
	10	NIU Faculty - Collective Bargaining Election, 1993
	11	Newspaper Clippings, 1992-1993
	12	NCA Review, Miscellaneous Material
		University Self-Study NCA Report, 1993
	13	Introduction
	14	Chapter 1: Institutional History and Guidance
	15	Chapter 2: Mission and Planning
	16	Chapter 3: Undergraduate Programs
	17	Chapter 4: Graduate and Professional Programs
	18	Chapter 5: Libraries, Galleries, and the Art Museum
	19	Chapter 6: Academic Support
	20	Chapter 7: Research and Artistry
	21	Chapter 8: External Programming and Services
	22	Chapter 9: Technological Support
	23	Chapter 10: Human Resources and Services
	24	Chapter 11: Students and Student Services
	25	Chapter 12: Finance and Physical Facilities
	26	Conclusion: Request for Reaccreditation
	27	Appendices: A - NCA Self-Study Subcommittees B - Mission and Scope Statement
	28	NCA Self-Study Report, Tables
	29	Corrections
	30	NCA Self-Study Report Draft, September, 1993
	31	NCA Self-Study Report Draft, October 15, 1993
	32	NCA Self-Study Report Draft, November 22, 1993
	33	Volume I: NCA Self-Study Report of NIU, 1984-1993
	34	Basic Institutional Data Forms
	35	Volume II: Basic Institutional Data Forms, NCA Report, 1984-1993
	36	Assessment Materials
	37	Volume III: Assessment Plan of NIU, NCA Report, 1984-1993
	38	NCA Site Visit, Correspondence, Agendas, 1993-1994
	39	NCA Site Visit Team
	40	Draft of NCA Site Visit Report, February 28 - March 2, 1994
	41-42	Research and Artistry, Back-Up Materials, 1992-1993

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
21	1-3	NCA Correspondence, 1991-1994
	4	NCA Surveys and Background, 1992
	5-6	NIU - Self-Study for NCA, 2002