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Elected Committees

Personnel Committee

Charge: To review and make recommendations for Library Faculty regarding annual personnel evaluations, tenure, promotion, and sabbatical leaves. To establish calendars for personnel decisions in consultation with the Library Council. (See the Northern Illinois University Libraries Policies and Procedures for the University Libraries Faculty for complete charge.)

Membership: The Personnel Committee shall consist of five elected members of the library faculty who are on full-time tenure or tenure-track appointment, including at least one member from each division. At least four of the five members shall be tenured, at least one member from each division shall be tenured. All members of the Personnel Committee shall have served at least twelve months from time of appointment as full-time faculty at University Libraries by the time their committee terms begin. The untenured members shall absent themselves during consideration of promotion, tenure, and sabbatical applications, but shall participate fully in the annual evaluation process.

FY25

<table>
<thead>
<tr>
<th>Name</th>
<th>Term</th>
<th>Year</th>
<th>Term Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Burns</td>
<td>1</td>
<td>2</td>
<td>June, 2025</td>
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<tr>
<td>Wayne Finley</td>
<td>1</td>
<td>2</td>
<td>June, 2025</td>
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<tr>
<td>Michele Hunt</td>
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<td>June, 2026</td>
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<tr>
<td>Wendell Johnson</td>
<td>1</td>
<td>2</td>
<td>June, 2025</td>
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<tr>
<td>Junlin Pan</td>
<td>2</td>
<td>1</td>
<td>June, 2026</td>
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Library Council

Charge: To function as a college council, as a governance and advisory body, and as an oversight body for personnel decisions. To conduct end-of-term review of the Dean and Associate Dean(s). (See the Northern Illinois University Libraries Policies and Procedures for the University Libraries Faculty for complete charge.)

Membership: The Library Council shall consist of five elected members of the library faculty who are on fulltime tenure or tenure-track appointment. Each member shall represent the library faculty as a whole. Terms shall be for two years, staggered.

FY25

<table>
<thead>
<tr>
<th>Name</th>
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<tr>
<td>Larissa Garcia</td>
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<td>Beth McGowan</td>
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<td>2</td>
<td>June, 2025</td>
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<tr>
<td>Betsy Sterner</td>
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<td>June, 2026</td>
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<tr>
<td>Robert Ridinger</td>
<td>1</td>
<td>2</td>
<td>June, 2025</td>
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<tr>
<td>Matt Short</td>
<td>1</td>
<td>2</td>
<td>June, 2025</td>
</tr>
<tr>
<td>Fred Barnhart</td>
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</table>
LIBRARY OPERATING STAFF ADVISORY COMMITTEE

Charge: To serve as a fact-finding body in order to identify and review library-related issues that affect library operating staff members and to provide a formal two-way communication channel between the Library Dean and the library operating staff.

Membership: Election each academic year; 2-year terms. Alternates, 1-year term. Election in August.

FY25 – To Be Determined

<table>
<thead>
<tr>
<th>Name</th>
<th>Term</th>
<th>Year</th>
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<tbody>
<tr>
<td>Martha Villagomez</td>
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<tr>
<td>Nora Jimenez</td>
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<td>June 2026</td>
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<tr>
<td>Jacklyn Egolf</td>
<td>2</td>
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<td>June 2026</td>
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<tr>
<td>Mark Hamilton</td>
<td>1</td>
<td>2</td>
<td>June 2025</td>
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<tr>
<td>Peter Chlebanowski</td>
<td>1</td>
<td>2</td>
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</tr>
</tbody>
</table>

Alternates – Sata Prescott, Sara Richter

APPOINTED COMMITTEES

MANAGEMENT TEAM

Membership: (Dean, Associate Deans, department heads ex officio)

FY25
Fred Barnhart (Dean)
Cliff Benson (Facilities)
Jeff Donohue (Facilities and Finance)
Gwen Gregory (Collections)
Nestor Osorio (Research and Instruction)
Hao Phan (SEA Collections)
Jaime Schumacher (Scholarly Communication)
Matthew Short (Technical Services)
Kimberly Shotick (Learning Commons)
Joe Thomas (Technology Support Services)
Leanne VandeCreek (Public Services)
Bradley Wiles (Special Collections and Archives)
Nan Yamprai (Music Library)

ASSESSMENT SUB-COMMITTEE

Charge: The Library Assessment Committee advises Library Administration on the planning and implementation of assessment activities. Members will help in identifying assessment opportunities, designing assessment tools, promoting
assessment activities, and fostering a culture of assessment within the University Libraries. Specifically, the committee will take the lead in developing the Libraries’ Assessment Plan in support of university program review and the University Assessment Panel. In addition, the committee will contribute to the implementation of the University Libraries’ strategic plan by assisting with the gathering of relevant metrics.

**Membership:**
Barnhart
Donohue
Gregory
Osorio
Shotick
Thomas
VandeCreek

**COLLECTION ASSESSMENT AND STRATEGY COMMITTEE**

**Charge:** Guide assessment of the library collections and suggest best ways to meet user needs. Assist in developing strategies for provision of the best possible information resources in all formats. Advise Associate Dean for Collections Management in developing, reviewing, and evaluating collection policies and disseminating them to library colleagues and the campus.

**Membership:** (Associate Dean, Collections Management, ex officio and chair & Associate Dean, Public Services, ex officio, Head of Technical Services, ex officio, Acquisitions Librarian, ex officio)

**FY25**
Meredith Ayers
Mary Burns
Gwen Gregory (ex officio & chair)
Michele Hunt (ex officio)
Brock McCord
Hao Phan
Matt Short (ex officio)
Leanne VandeCreek (ex officio)

**DIGITAL COLLECTIONS STEERING COMMITTEE**

**Charge:** To enhance the effectiveness of the University Libraries’ digital collection projects program through the review, approval, and prioritization of digital collection project proposals, including the intake or creation of new digital collections (both born digital and reformatted) and related projects; to approve standards and review policies related to digitization, metadata, and digital preservation; to promote the libraries’ digital collections.
Membership: (Associate Dean, Collections Management, ex officio, Head of Technical Services, ex officio, Head of Special Collections and Archives, ex officio, Southeast Asia Curator, ex officio, Preservation Coordinator, ex officio)

FY25
Mary Burns
Gwen Gregory (ex officio)
Beth McGowan
Annie Oelschlager
Hao Phan (ex officio)
Sata Prescott (ex officio)
Rob Ridinger
Matt Short (ex officio)
Betsy Sterner
Bradley Wiles (ex officio)

Equity, Diversity, and Inclusion Committee
Charge: The Libraries Equity, Diversity, and Inclusion Committee (LEDI) works to develop and promote a diverse work force at the Library, foster EDI in library policies, practices, programming, and services, and partner with campus groups to promote, support, sponsor and celebrate EDI at Northern Illinois University. A central mission of the Committee is to educate and support library employees, campus and local partners in understanding that EDI work is the responsibility of everyone as we work toward creating a welcoming and supportive community. The Committee acknowledges that EDI work includes discussion and activity around challenging issues and trusts that all members are committed to learning and helping one another and our colleagues in that learning process. The creation and maintenance of a safe space for a diverse and multicultural community of respectful persons is essential to the educational mission of this library and university.

Membership: (Associate Dean, Collections Management, Associate Dean, Public Services, & Student Success Librarian, ex officio)

FY25
Therese Arado (Law Library Representative)
Gwen Gregory, (ex officio)
Mark Hamilton,
Nora Jimenez,
Beth McGowan,
DeeAnna Phares,
Sata Prescott
Kimberly Shotick, (ex officio)
Leanne VandeCreek, (ex officio)
Tina Maxwell
**FOUNDERS LIBRARY ASSOCIATION**

**Charge:** The Founders Library Association (FLA) seeks to help create and establish a strong level of morale and social unity among all the library staff and faculty. Responsibilities include planning events such as membership drives, quarterly parties, retirement parties and other special events, blood drives; maintaining funds (coffee, membership dues, supplies) and the Staff Lounge bulletin board, etc.

**Membership:** (Member of Library Leadership Team, ex officio)

**FY25**
Meredith Ayers
Jacklyn Egolf
Gwen Gregory (ex officio)
Stephanie Henricks
Bradley Wiles
Martha Villagomez

**LIBRARY WEBSITE COMMITTEE**

**Charge:** The Library Website Committee will work with the library’s website administrator to continuously develop the web presence of the Northern Illinois University Libraries.
- Assessing website usability and the user experience (formally and/or informally)
- Addressing areas in need of improvement
- Reviewing materials to be posted on Libraries’ website to ensure clarity and consistency and to prevent duplication
- Recommending and outlining new modules or projects
- Upholding University web standards and accessibility guidelines
- Assisting all library staff in organizing content for Web publication

The University Libraries’ website provides information about library services, events, personnel, and policies; provides access to electronic resources for both on campus and remote users; and facilitates communication and work among library faculty and staff.

**Membership:** (Associate Dean, Public Services, ex officio & co-chair, Cascade Web Manager, ex officio)

**FY25**
Meredith Ayers
Mary Burns
Alissa Droog
Jacklyn Egolf
Annie Oelschlager
Steffen Scharmacher (ex officio)
Leanne VandeCreek (ex officio)
AD HOC COMMITTEES & TASK FORCES

LIBRARY OPERATING STAFF EVALUATION APPEALS COMMITTEE

**Charge:** To facilitate the resolution of disagreements between a supervisor and employee regarding the factors and expectations identified on the evaluation form.

**Membership:** Appointed as needed by the Dean of University Libraries. Comprised of: University Libraries Business Administrative Associate, one (1) Associate Dean, three (3) operating staff members.

EXTERNAL APPOINTMENTS

UNIVERSITY COUNCIL COMMITTEE APPOINTMENTS

Elected by library faculty

<table>
<thead>
<tr>
<th>Committee</th>
<th>Library Faculty (term end)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic Board</td>
<td>Michele Hunt (FY27)</td>
</tr>
<tr>
<td>Baccalaureate Council</td>
<td>Beth McGowan (FY25)</td>
</tr>
<tr>
<td>Committee for the Improvement of the Undergraduate Academic Experience (CIUAE)</td>
<td>Alissa Droog (FY26)</td>
</tr>
<tr>
<td>Committee for Academic Equity and Inclusive Excellence</td>
<td>Kimberly Shotick (FY25)</td>
</tr>
<tr>
<td>Computing Facilities Advisory Committee</td>
<td>Elizabeth Sterner (FY26)</td>
</tr>
<tr>
<td>Faculty Senate</td>
<td>Beth McGowan (FY27)</td>
</tr>
<tr>
<td>Honors Committee</td>
<td>DeeAnna Phares (FY26)</td>
</tr>
<tr>
<td>Library Advisory Committee (LAC)</td>
<td>Matthew Short (FY25)</td>
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<tr>
<td>University Council (UC)</td>
<td>Dee Anna Phares (FY26)</td>
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<tr>
<td>University Outreach Advisory Committee</td>
<td>Bradley Wiles (FY26)</td>
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<tr>
<td>University Press Board</td>
<td>Bradley Wiles (FY25)</td>
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### OTHER APPOINTMENTS

<table>
<thead>
<tr>
<th>Committee</th>
<th>Appointee (term end)</th>
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<tbody>
<tr>
<td>Campus Parking Committee</td>
<td>Junlin Pan (FY24-26)</td>
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<tr>
<td>Parking Appeals Committee</td>
<td>Elizabeth Sterner (FY24-26)</td>
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<tr>
<td>Academic Planning Council</td>
<td>Meredith Ayers (FY24-26)</td>
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<tr>
<td>Campus Security and Environmental Quality Committee</td>
<td>Wendell Johnson (FY23-25)</td>
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<tr>
<td>Graduate Council</td>
<td>Wayne Finley (FY24 - FY25)</td>
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<tr>
<td>Council of Deans</td>
<td>Fred Barnhart</td>
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<tr>
<td>Innovative Teaching and Learning Committee</td>
<td>Leanne VandeCreek</td>
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<tr>
<td>Online Teaching and Learning Committee</td>
<td>Vacant</td>
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<tr>
<td>Pres. Comm. for Persons with Disabilities</td>
<td>Kimberly Shotick</td>
</tr>
<tr>
<td>Pres. Comm. For Sexual Orientation and Gender Identity</td>
<td>Robert Ridinger</td>
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<tr>
<td>Pres. Comm. on the Status of Women</td>
<td>Alissa Droog (FY21-23)</td>
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<td>Pres. Comm. on the Status of Women</td>
<td>Dee Anna Phares (FY21-23)</td>
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<tr>
<td>Pres. Comm. on Race and Ethnicity</td>
<td>Vacant</td>
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<tr>
<td>Pres. Comm. on Well-being</td>
<td>Leanne VandeCreek (FY23-25)</td>
</tr>
<tr>
<td>Research and Innovation Advisory Council</td>
<td>Vacant</td>
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<tr>
<td>University Assessment Panel (UAP)</td>
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<tr>
<td>Web Steering Committee</td>
<td>Steffen Scharmacher</td>
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