

Inventory of the

University Libraries

Records
in the
Northern Illinois University Archives

UA 31

INTRODUCTION

The University Archives acquired the University Library's records in several installments beginning in the mid-1960's and continues to add to the collection. Literary rights are dedicated to the public and there are no restrictions on access to the records.

70 boxes
35.00 linear feet
1900+

SCOPE AND CONTENT

There are three series in the University Libraries record group: administrative files, records documenting staff development and activities, and technical services materials.

The administrative records are strong in the period 1950 to the present and contain annual reports beginning with 1942. Some files documenting the library's special collections area are also present. Library Council records contain governance, personnel guidelines, hiring, tenure and related documents. Staff Association files and staff publications document professional development and social activities, from the 1960's to the present. Automation projects, acquisitions lists and circulation statistics complete the collection.

More information on the history of the University Library may be found in other University record groups, especially in the Provost Office Records.

HISTORICAL SKETCH

Jacob Haish, a DeKalb barbed wire manufacturer, donated \$10,000 to the newly created Northern Illinois State Normal School to establish a library in 1899. Named for its benefactor, the Haish Library occupied the center area of the second floor of Altgeld Hall for the next fifty years. Expansion during these years added stack storage and reading areas, but the post-World War II boom and the addition of graduate programs in 1951 necessitated the building of a new, larger library facility.

On December 10, 1952, Northern students and faculty moved the 85,000 volume collection into the Swen Parson Library across from Altgeld Hall. Named in honor of a Northern mathematics professor, the new library was built to accommodate an enrollment of 2,500. It proved adequate for only a few years and the University doubled the building's size with major north and south wing additions between 1960 and 1965. By 1965 the book collection had grown to 225,000 volumes, three times what it had been fifteen years earlier.

Clyde C. Walton became Director of the University Libraries in 1967 when Bernadine Hanby (1942-1967) retired. Shortly after his arrival, planning began for a new, much enlarged library

building. Further expansion of graduate programs, increased enrollments, and technological advance in the library field demanded a new physical plant, larger professional staff, and broader collection development. Built at a cost of twelve million dollars, the new Founders Memorial Library was dedicated April 20, 1979. It is named for the four DeKalb residents who brought the new Normal School to DeKalb in 1895: Jacob Haish, Joseph Farwell Glidden, Isaac Leonard Ellwood, and Clinton E. Rosette.

Located in the middle of the campus, it serves as the heart of the University's teaching and research missions. Shortly after opening for public use, the Founders Library collection reached one million volumes. In 2005 it reached the two million volume milestone.

The Library had only two directors in a period of thirty-five years (1942-1977) but that changed dramatically when Clyde Walton left N.I.U. in 1977. The next fifteen years brought eight different directors to the library. Lester Smith served as Acting Director until Jean Major arrived in 1978. After Major left in 1982 English Professor William Williams served as Acting Director for a year followed by Theodore F. Welch who resigned in 1988. Provost Kendall Baker hired Steven Marquardt as Director in 1989, but he resigned after ten months and Dean Peggy Sullivan consented to fill in as Acting Director. She served from 1990 until her retirement from NIU in 1992. Anthropology Professor Ron Provencher then became Acting Director. Arthur Young was selected to become permanent Director of the University Libraries in 1993. On June 9, 1999 Art Young was named the first Dean of the University Libraries. Following Young's retirement on June 1, 2006, Mary Munroe, Associate Dean of the University Libraries served as Interim Dean through July 31, 2007. She was followed as Interim Dean by Byron Anderson on August 1, 2007. Patrick J. Dawson became Dean July 1, 2008.

COLLECTION INVENTORY

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	2	Histories of the Library, Press Clippings, (1900-2008) [see also Box 17]
	3	Library Handbooks and Bookplates, (1921-1997)
	4	Founders Dedication, 1979; Millionth Volume Celebration, 1980; 2 Millionth Volume, 2005

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9	1-4	University Library Policies, and Updates, (1984-2007)
10-14		Annual Departmental Reports, 1963/64-1976/77 [see also Box 32]
14	5	University Libraries Committee Book, (1984-2004)
15A	4 vols. 1	Scrapbooks, Photos, Slides, 1950's-1970's NIU Common Press Imprints, 1970's
15B	1 vol. 1 vol.	Scrapbook of Swen Parson Moving-In Day and Dedication, 1952 "In Search of Space" Documentation on John Cotton Dana Award, 1987 "In Search of Space," Citation, Poster, and Button, 1987

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	4	University Libraries Space Reorganization Newsletter, 1985-1986	
	5	"In Search of Space" Information Guide Series, #1-3, ca. 1986	
	6	"In Search of Space" Notices and Articles from <i>Northern Star</i> , 1985-86	
	16	1-2	Southeast Asia Collection, 1966-1972 Fouser Music Room:
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4		Dedication and Anniversary Programs, 1954, 1979	
5		Music Room Fund, 1954-1969	
6		Reports, 1959, 1961, 1975-1977	
7		Catalog, 1956	
8		Concert Programs, Radio Scripts, 1958-1963	
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		2	Taft Campus Library, 1965, 1971, 1979
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	4	Information Guides, Reports, 1969-1979	
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	6	Objectives and Goals, 1970-1979	
	7	Program Statement, 1973	
	8	Annual Reports, 1974-1980	
	9	Monthly Reports, 1977-1980	
	10	Memos, 1974-1980	
	11	Circulation, Policies, 1972-1979	
	12	Biography File, 1975-1979, n.d.	
	13	Upward Bound Materials, 1978	
	14	Gen. Ed. Course Information, Spring 1979	
	15	All-Night Reading Room, May 1975	
	16	Photos, 1977-1978 Centennial Committee:	
	17	Meeting Minutes and Related Correspondence, 1994-1999	
	18	Founders Memorial Library Bookmark Project, 1996-1997	
	19	"Northern Illinois University Libraries: A History," Chapter 1, by David A. Hamilton, Sept. 1997	
	20	Horatio Alger Convention, and Poster Project, 1997-1999	
21	"Centennial Moments," Articles for <u>Libnet</u> , 1998-1999		

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SERIES III: Technical Services

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24	1 vol. 5 vols.	Bindery Records, 1900-1913 Accession Records, 1897-1931
25	5 vols. 1	Accession Records, 1931-1953 Accession Records, 1981 (fiche)
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26B	4 vols.	A Program and Reviews of Plans for Expanded Library Facilities for N.I.U.; Library Planning and Building Consultants, Evanston, Illinois, Volumes 1-4, October 1968-March 1971
26C	1 vol.	Estimate of Library Space Needs for 1980 at Northern Illinois University, Preliminary Report, June 12, 1969
	1 vol.	Program Statement, Phase 1, Northern Illinois University Library, June 26, 1970
	1	Possible Library Uses of the Parson Building, 1970
	2	Recommendations Regarding Program Statement for Phase I, 1970
	3	First Review of Drawings for Phase I, Main Library Building, 1970
	4-7	Library Management and Building Consultants Correspondence, 1968-1971
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27	1	Swen Parson Library, Building Committee, 1961-1964
	2	"The Library 1965-1985," (Library Projections, 1965)
	3	Report of the Committee of Librarians on Future Library Building Needs at N.I.U., March 1968
	4	Moving Committee, 1975-1976
	5-6	Hellmuth, Obata & Kassabaum Correspondence, 1968-1971
	7	Square Footage for New Library Building, ca. 1973
	8	Comments on Reports of Internal Library Building Committee and Report of Library Consultants, 1969
	9	Library Staff Projections, 1968
	10	Xeroxed Articles for Library Planning Committee, 1966-1968
	11	Phase I of New Library Building, 1970
	12	Nelson Collection, 1973-1974
	13	Waubensee Community College, 1971-1972
	14	Stormer Report (A Study of the Graduate Research Capabilities of N.I.U. Libraries), 1978-1979
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	16	Annual Reports of Departments, 1981-1982
	17	University Day, April 20, 1979
	18-19	Library Faculty, Agendas, Minutes, Correspondence, 1970-1982
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	21	Administrative Staff Meeting Minutes, 1979-1983; Libraries Senate, Minutes, 1984
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	23	Jean Major, Travel Expenses and Vacation Record, 1978-1982
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	11	Statewide Borrowers Card, 1971-1972
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	13	IBHE Grant Proposal, 1974-1977
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	4	American Society for 18th Century Studies, Midwest Meeting, October 1982
	5	English Department, 1967-1971, 1977
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	7	Serials, PL 480 (English Language Program of Library of Congress), 1973-1986
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	9	Argonne National Library Materials, Correspondence, 1978
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	6	Information Delivery Services Off-Campus Student Survey and Codebook, Spring 2001
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	10	Reference Department Meeting Minutes and Agendas, (1995-2006)	
	11	Reference and Directional Statistics Reports, 1991-1999	
	12	NILS - Interlibrary Loan Surveys, (1991-1998)	
	13	NILS - Academic Library Membership surveys, (1995-1999)	
	14	NILS - Live & Learn Grant Funds, DRA Conversion, 1998-1999	
	15	Services for Persons with Disabilities, 1993-1996	
	16	Library Statistics, FY 1967-FY1999	
	17	ACRL Statistics Questionnaire, FY 1997, FY 2008	
	18	Library Incident and Judicial Report Statistics FY 1997-2000, June 2000	

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
54	19	Radon Testing, 1994
	20	Library Web Pages, 2000
	21	"From this Gift,,," Booklet on the University Libraries, 2004
	22	Donn V. Hart Southeast Asia Collection, Brochure, ca. 2005
	23	Founders Café, 2008
	24	Task Force Reports on Library Improvements, November-December 2006
55		Memorabilia: Founders Library Association "Librarians are novel lovers BOOKED for the night," button, ca. 2002 Northern Illinois University Libraries "Expand your possibilities.." mouse pad, ca. 1990's ? N.I.U. Library Staff Association Annual Awards Plaque for 1981 University Libraries Employee of the Year Award Plaque for 1982 "Welcome to Founders Memorial Library" sign, ca. 2000
56	1	Founders Library Brochures and Guides, (1981-2000)
	2	Student Association Art Collection, Displayed in Founders Library - Brochure, Correspondence, Security, (1992-2002)
	3	"Out of This World: NASA Past, Present, and Future," Exhibit, Founders Library, September-October 2000
	4	24 Hour Library, Proposal and Responses, 1988, 2001
	5	Disaster Recovery Plan for Library Materials, December 2001
	6	Confidentiality/Privacy Issue, May 2004
	7	Task Force on Information Literacy, 2003-2004
	8	Library Services Awareness Survey, Spring 2004
	9	Information Literacy Survey, Spring 2005
	10	"From Plan to Recovery: Planning for a Library Disaster," by Dr. Camila A. Alire, September 19, 2006
	11	University Libraries Strategic Planning Task Force, 2007
	12	Digital Convergence Lab, Founders Library, 2008
	13	E-mail correspondence, policies, finances, and events, September 2012-
57	1	Department Heads Meetings, (1997-2004)
	2	University Libraries Divisional Meetings, 1999 & 2003
	3-6	Management Group, June 1996-June 2007