

Inventory of the

**Vice President for
Development and
University Relations
Office**

Records

in the

Northern Illinois University Archives

UA 14

INTRODUCTION

Records from the Office of the Vice President for Development and University Relations came to the University Archives in several installments beginning in the 1950's. There are no restrictions on access to these records.

31 boxes
15.25 linear feet
1960-2010

SCOPE AND CONTENT

The Office of the Vice President for Development and University Relations Collection contains three series. The first series, Development Office, consists of the office's newsletter, Corporate Commentary, and records from the various organizations the office oversees, including Parents for Northern and the Huskie Club. The second series, Corporate Relations, contains correspondence and subject files from that office, including Business and Industry for Northern, DeKalb County Economic Development Corporation, and Illinois Research and Development Corridor. The third series, Vice President for Development and University Relations Office, contains correspondence and subject files including records relating to the Northern Star, WNIU, and Alumni Relations.

Researchers should also consult the following collections in the University Archives for offices reporting to the Vice President for Development and University Relations: Publications Office, NIU Foundation, WNIU-FM, Alumni Association, Public Information Office. Of special interest to the researcher is a history of the NIU Foundation in Box 4, Folder 13. There is also an oral history series on the history of the foundation available in the archives.

HISTORICAL SKETCH

The Alumni Executive Secretary handled fundraising of all kinds until 1965 when the secretary's duties were divided and assigned separate directors. At that time a Director of Development was appointed to oversee fundraising from corporate and community sources. In 1972 the Development Office as a separate unit in the university's administration was established. It coordinated the activities of the Parents for Northern organization and the Huskie Club. In addition, the Development Office put out a newsletter, called Corporate Commentary, which kept businesses informed of the university's activities and research.

A Parents' Club was organized in 1965, which became the NIU Parents' Association in 1968. Dues from the association's members provided the funds for several scholarships. In 1976 Parents for Northern was organized. Its primary purpose was to increase communication

between the university and students' parents. In addition to raising funds, Parents for Northern sponsored Parents' Day for several years.

George "Chick" Evans, the university's athletic director, organized the Booster Club in 1955. Individuals from the community were offered memberships which included season tickets to university football and basketball games. Dues were used to fund the athletic grants-in-aid program. After Evans retired in 1968, his successor, Robert Brigham, reorganized the Booster Club into the Huskie Club.

Beginning May 1, 1986, the position of Vice President for Development and University Relations was created with Thomas Montiegel serving as the first officer. Reporting to the Vice President of Development and University Relations are the Director of Development (includes Annual Giving, Corporate Relations, Prospect Research and Alumni Relations), the NIU Foundation Controller, and the Assistant to the Vice President who oversees Publications, Printing, Public Information, Periodicals, Records and Systems, and Northern Public Radio (which includes WNIU-FM, WNIJ-FM and NIRIS).

COLLECTION INVENTORY

BOX FOLDER DESCRIPTION

SERIES I: Development Office - Pre 1986

1	1	<u>Corporate Commentary</u> , 1968-1972
	2	NIU Parents' Association, 1965-1971
	3	Parents for Northern, 1978-1980
	4	Parents' Day, [1977 program is signed by Shirley Chisholm], 1970-1979
	5	Booster Club: Membership Lists, 1960-1968
	6	Booster Club: Contributions, 1960-1968
	7	Booster Club: Correspondence, 1961-1968
	8	Huskie Club: Information & Activities, 1969-1980
	9	Huskie Club: <u>Huskie Barker</u> , 1975-1976

SERIES II: Corporate Relations

2	1	Aerotech, 1989
	2	"A Real American Town," Santulli, George, 1988
	3	American Electronics Association, 1988

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	7	Burlington Northern Foundation, 1989	
	8	Challenges/NUCEA, 1987	
	9	Chicago Area PR Group, 1987	
	10	Chicago Committee, 1986-1987	
	11	Clock Tower Inn, 1989	
	12	Coleman/Fannie May Candies Foundation, 1987-1988	
	13	Commonwealth Edison, 1989	
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		8	Council of Logistics Management, 1987-1988
9		County Farm Issue, 1988	
10		Czechoslovakia/Mikans/July Visit, 1989	
11		Deafness Research Foundation, 1989	
12-15		DeKalb County Economic Development Corporation (DCEDC): Correspondence & Meeting Minutes, July 1988-June 1989	
4		1-2	Correspondence & Meeting Minutes, March 1987-June 1988
		3	DeKalb County Research Park-Stephen Wright, 1989
		4	DeKalb Tourism Council, 1988
		5	Downtown DeKalb Council, 1988
	6	Economic Competitiveness, Center of/James R. King Visit, 1988	
	7	Executive Development Center for Superintendents/Tom Glass, 1988	
	8	Federal Express, 1985-1986	
	9	Financial Awareness Institute, 1988	
	10	Fort Sheridan, 1989	
	11	Great Lake Senior Executive Institute, 1988	
	12	Greater Rockford Airport, 1989	
	13	Griffith Enterprises, 1989 (includes "Northern Illinois University Foundation, 1949-1989")	
	14	Harper College-Northwest 2001, 1988	
	15	Health Promotions, Office of, 1988	
	16	Hyatt Hotel-Lisle, 1987-1988	
	17	Jesse Herras, 1988-1989	
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	20	Illinois Business Week, 1988-1989
	21	Illinois Soybean, 1989-1990
	22-24	INTECH (Corridor Group), 1984-1986
	25	Inventory of Resources, 1987
	26	Japanese Ministry of Education, 1988
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	28	MIS User Computers, 1987
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	30	National Society of Fund Raising Executives (NSFRE), 1986-1989
5	1-2	NIU Foundation, 1987-1989
	3	NIU Image Survey, 1987
	4	North Central Illinois Business Development Conference, 1987
	5	Nutrition Project, 1988-1989
	6	Oakton Community College, 1989
	7	Palmer-Foundation Center Planning Committee, 1987-1988
	8	Research and Evaluation in Adult Continuing Education (RE/ACE)-Robert Mason, 1985-1988
	9	Resource Development Coordinator/Gail Mitchell, 1987
	10	Sematech Proposal, 1987-1988
	11	Sponsored Projects, Office of, 1988
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3		Wilson, Paul Visit, 1987
4		Williamsburg Homes, Inc. 1987-1988
5		Workplace Literacy Proposal, 1988-1989
7		Correspondence
	1	President, FY89
	2	Sherman Jenkins, FY90
	3-8	July 1989-February 1991
8	1	March 1991-June 1991 Business and Industry for Northern:
	2	DeKalb, 1989-90
	3-4	Rockford, 1985-1990
	5-6	City of DeKalb, 1987-1988
	7	DeKalb City Economic Development Commission, Proposal, (July 1987-February 1988)

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9	1 2-9	Newsletters, January 1989-April 1992 Correspondence & Meeting Minutes, Feb. 1988-June 1991
10	1 2 3 4 5 6-7 8-9 10	Target Industries-1990, (1981-1990) Fund Raising Campaign, 1990-1991 Illinois Research & Development Corridor Membership, 1990-1991 Goals & Objectives, Statements of Activities, 1989-1991 1989-90 Annual Report, FY90 Final Reports, 1991-92 By-Laws Meeting/Minutes, Feb. 1988-June 1991 Illinois Resource Network, 1987-1990 Technology Commercialization Center Budget (1987-1990)
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	9	Continuing Education/Regional Offerings, 1991	
	10	DeKalb Business Retention Report Form, 1986	
	11	DeKalb County Committee for Child Care Planning, 1991	
		DeKalb County Economic Development Corporation (DCEDC)	
	12	Kiwanis, 1989-1990	
	13	PHH Fantus Marketing Study, 1988-1990	
	14	DeKalb County Priorities, 1987-1988	
	15	Development Counselors International, 1991	
	16	Development Staff Meetings, 1987-1988	
	17	Dome, 1991	
	18	Economic Development Breakfasts, College of DuPage, 1990	
	19	Economic Development Dinner, February 18, 1987	
	20	Economic Development Materials, 1986-1988	
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		3	Foundations List, n.d.
		4	Geography Department, Correspondence, 1990
		5	Geography Internship and Microcomputer Lab Projects, 1988
		6	Geology Department, Correspondence, 1989, 1991
7		Geology Luncheon, June 6, 1989	
8		Golden Corridor/Northwest 2001, 1988-1990	
9		Golden Corridor (I-90) Tour, September 27, 1991	
10		Graduate School, 1989-1990	
11		Guidelines for Preparing Position Announcements, 1988	
12		Gurler Heritage Association, 1990	
13		High Impact Training Services (HITS), Report, 1990	
14		Higher Education, Chart Roughs, 1989	
15		Honors Program, 1989	
16		IBM Computer Projects, 1989-1990	
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17		Illinois Community, Expo II, May 30 - June 1, 1990	
18		Meeting, Nov. 29, 1990	
19		List of Business Cards from SAE, 1991	
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	3	Cash Match, FY 1990-1991
	4	Council Directory, 1987
	5	Council, Proposal, 1987-1989
	6	Council, Target Industry Development, 1989-1990
	7	Council, Program Subcommittee, 1990-1991
	8	Contract, 1990-1991
	9	"Expansion" Magazine Ad, 1990
	10	"Site Selection" Magazine Ad, 1990
	11	Grant Materials, 1989-1990
	12	Grant Proposal, FY 1991
16	1	Grant Application, July 15, 1991
	2	I-88 Exchange Newsletter, 1988-1991
	3	Luncheon, Naperville, March 20, 1990 (Canceled)
	4	Luncheon, Lincoln Inn, April 26, 1990
	5	Legislators Luncheon, Naperville, April 30, 1990
	6	Meeting, August 22, 1991
	7	On Site Review, FY 1990
	8	Regional Data Base, FY1990
	9	Site/Facility Proposal, December 8, 1989
	10	Developers Tour Material, 1989-1990
	11	Council, Developers Tour, May 3, 1989
	12	Tour, September 28, 1990
	13	Tour, May 31, 1991
17	1	Trade Fair, 1991
	2	Food Plants Trade Show, 1990
	3	Illinois Food Processing Task Force, 1990-1991
	4	Illinois Food Processing Task Force, Hospitality Committee, 1990
	5	International Expo Food Processors (IEFP), 1991
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	14	Illinois Department of Commerce and Community Affairs (DCCA), 1988-1991
	15	Illinois Development Council, 1991
18	1	Illinois Economic Development Network, 1991
	2	Illinois Export Council, 1987-1989
	3	Illinois Leadership Coalition, 1990
	4	Illinois Mathematics & Science Academy, 1989-1991
	5	Illinois State Board of Education, 1987-1989
	6	Illinois World Trade, 1989-1991
	7	Incubator Conference, July 26, 1989
	8	Independent Sector (IS), 1990
	9	Industrial Productivity Model, 1987-1988
	10	Information Industry Council (IIC), 1988-1990
	11	Institute for Illinois, 1989-1990
	12	Investment in Higher Education, Clippings, 1988-1990
	13	KDK Training, Employment & Business Services, 1990
	14	Kane County Statistics, 1980's
	15	Kishwaukee College, 1987-1989
	16	Lake County Programs, 1989
	17	Lake County Proposal, 1990
	18	Latino and Latin American Studies Newsletter, April 1991
	19	Lewis, John, 1987
	20	Liberal Arts and Sciences College, Correspondence, 1991
19	1	Management, (Publication Schedule Agreement), 1990
	2	Matson, John, Campus Visit, 1990
	3	Mid-Metropolitan Economic Development Corporation, 1987-1991
	4	National Association of Corporate Real Estate Executives (NACORE), 1990-1991
	5	National-Louis University, 1989-1990
	6	Northern Illinois Institute, 1989-1990
	7	Northern Illinois Consortium for Education, Correspondence, 1988
	8	Physical Education, Corporate Sponsorship for, 1988-1990
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	12	Public Administration Division, Correspondence, 1988 Research Parks
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	15	GTE North, Inc., 1990-1991
	16	NIU Engineering and Research Park, Articles and Notes, 1985-1991
	17	NIU Engineering and Research Park, General Correspondence, 1988-1990
20	1	NIU Engineering and Research Park, Proposal & Correspondence, 1988
	2	Rockford Site Selection Criteria, 1989
	3	RYLA, 1989-1990
	4	Small Business Administration, 1988-1991
	5	Small Business Innovation Research (SBIR), Grant Program, 1988
	6	Small Business Institute Program, 1989-1990
	7	Summer Camps, 1989-1991
	8	Sycamore Education Foundation, 1989
	9	Taft Report on Corporate Giving, January 1990
	10	Technology Commercialization Center, 1987-1990
	11	Technology Fund Grant, 1990
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	13	Theatre Marketing Committee, 1988
	14	Tool Manufacturing Association (TMA), 1988
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	17	University Benefits Committee, 1991
	18	Venture Capitol Firms, 1992
	19	Visual and Performing Arts College, 1987-1991
	20	Waubonsee Community College, 1988
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21		Videocassettes
		Northern Illinois University, College of Business Promo
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Series III: Vice President for Development and University Relations

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	10	Athletic Dept. Reception, Rochelle, February 7, 1989
	11	Athletic Meeting, Park Hyatt, March 12, 1991
	12	Huskie Club Correspondence, 1986-1988
	13	Huskie Club, Financial Statements, 1987-1988
	14	Board of Regents Presentation, December 1, 1988
	15	Foundation Board, 1989-1990
	16	NIU Foundation, General Membership Lists, 1986-1989
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	2	Regional Association Lists, 1991
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	4	President's Theatre Patrons, 1988-1991
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		City of DeKalb
	6	Community Profiles, 1986-1988
	7	Economic Data Base, 1988
	8	Site Information, ca. 1988
	9	DeKalb Chamber of Commerce, 1986-1991
	10	DeKalb Chamber of Commerce Newsletter, 1987-1991
	11	Greater DeKalb Partnership, 1988
	12	DeKalb Economic Development, 1988
	13	DeKalb Tourism Council, 1988
	14	DeKalb County Economic Development Corporation (DCEDC), 1987-1988
	15	Sycamore Chamber of Commerce, 1989
	16	Illinois Resource Network (IRN), Reports & Related Material, 1986
	17	IRN/NIU Spring Proposal, 1987
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	8	White Paper (Education Funding), Related Information, 1988
54	1	College-Based Advancement Programs, Survey Responses, 1989
	2	Cooperative Education List, 1990
	3	College of Business Advisory Council, Promotion Committee, 1988
	4	College of Business Candidates/Campaign, 1991
	5	Foreign Language Scholarship Grants, 1992
	6	Geology Advisory Council, 1985-1986
	7	Off Campus Coordinating Committee, 1988-1990
	8	West Suburban Regional Academic Consortium, WSRAC Studies, 1986-1987
	9	University Master Plan, Sasaki Associates, 1986-1988
	10	Kishwaukee Hall, 1989, 1991
	11	N.I.U. Foundation Center (Palmer Bldg.) Remodeling Program, 1987
	12	WNIU Broadcast Center, 1989-1991
	13	Wirtz House, 1988-1990
	14	Wirtz Quadrangle Planning, 1985-1986
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	2	Publications Board Internal Policies, n.d.
	3	Publications Board Financial Materials, 1984-1988
	4	Publications Board Blue Ribbon/AdHoc, 1986-1988
	5	Publications Board Minutes, 1987-1989
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	8	Stricklin Report, 1985
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	4	Assistant Alumni Director Search, 1991
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	13	Barnett, Ronald (Supervisor-Printing), 1986-1988
	14	Chapman, Horace (Director Development Research & Special Activities), 1986
	15	Dembinski, Patricia (Editor/Liaison IRN), 1984-1988
	16	Kimball, Olive M. (Director, University-Industry Research Programs), 1984-1985
	17	Monroe, Jeff (City Council Candidate), 1989
	18	Orth, Darlene (Dev. & Alumni Relations, Typing Clerk), 1985-1987
	19	Parfitt, Rebecca, 1984-1988
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	22	Zalud, Jim, 1986

ADDENDUM

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	2	Corporate Guide to Services, 1989
59		"Dream. Discover. Do." booklet, August 2010