

Inventory of the

**United Rubber, Cork, Linoleum, &
Plastic Workers of America, Local 704**
DeKalb, IL

Records

In the

Regional History Center

RC 313

INTRODUCTION

Dana Yarak of Conexión Comunidad donated the United Rubber, Cork, Linoleum, and Plastic Workers of America, Local 704 Records located in the Conexión Comunidad building, to the Regional History Center in June 2011.

Property Rights in the collection belong to the Regional History Center; literary rights are dedicated to the public. There are no restriction on access to the collection.

Linear feet of shelf space: 10.25 linear feet
Number of containers: 12
Northern Illinois Regional History Center
Collection 313

SCOPE AND CONTENT

The collection consists of the records of the United Rubber, Cork, Linoleum, & Plastic Workers of America (URW), Local 704, from 1964 to 2002. The records include administrative files, contracts, grievances and arbitrations, publication, financial records, and some ephemera. The collection documents the role of the Local 704 at the Richardson Company later renamed Spaulding Company; DeKalb, Illinois. The collection documents very little of the start of the Local 704, but contains much of material from the late 1960s through the 1970s. Though the collection contains some material from the 1990s and early 2000s, this time period is weak except in regards to the employee notices which detailed any action that affected an employee such as discipline, layoff, or temporary transfers. A large portion of employee notices are from the 1990s and early 2000s. Material related to the unions role in the bankruptcy proceedings of the Spaulding Company can be found in Series five.

The collection is organized into six series: (1) Administrative Files, (2) Contracts and Agreements, (3) Grievances and Arbitrations, (4) Publications, Job Guides, and Forms, (5) Finances, and (6) Ephemera. Under Series 1, Administration Files, there are several subseries: (A) Constitution and By-laws, (B) Minutes and Meetings, (C) Membership, and (D) Correspondence. Material is generally organized chronologically. Grievances and Arbitration are arranged by grievance number and date within grievance. Employee notices are arranged by type and chronologically within type.

HISTORICAL SKETCH

Local 704 of the United Rubber Workers started around 1963 in the Richardson Company only a few years after the plant opened. The plant created “high-pressured laminated plastic sheets, rods, tubes and fabricated parts and did custom molding.” These products were used in a variety of electronic and mechanical devices. Local 704 was a part of District 4 of the International United Rubber Workers, and was an active organization that negotiated several contracts, conducted strikes, and arbitrated numerous grievances representing their fellow workers. Between 1971 and 1973, the Richardson Company was acquired by the Spaulding Company and the DeKalb plant was renamed to Spaulding Fibre Company, and later Spaulding Composites. In 1993, the Spaulding Company filed for bankruptcy and Local 704 represented the workers’ interest within the bankruptcy proceedings. Local 704 eventually came under the United Steelworkers of America in 1995 when the national United Rubber, Cork, Linoleum, and Plastic Workers of America decided to merge with the larger union. It was at some after coming under the United Steelworkers of America that Local 704 disbanded.

SUBJECT TRACINGS

DeKalb (Ill.)

Rubber industry and trade

United Rubber, Cork, Linoleum, and Plastic Workers of America

United Steelworkers of America

INVENTORY

BOX FOLDER DESCRIPTION

SERIES I. Administrative Files

SUBSERIES A. Constitution and By-Laws

1	1	Constitution- DeKalb, Ogle County Central Labor Union, AFL-CIO, circa 1960, no date
	2	By-laws, 1963
	3	By-law recommendations, 1967
	4	Petition for a Referendum, November 4, 1974
	5	United Rubber, Cork, Linoleum and Plastic Workers of America Constitutions and Reference, 1962, 1968, 1972, 1975, 1978
	6	United Rubber, Cork, Linoleum and Plastic Workers of America Constitutions, 1981, 1984, 1987, 1990
	7	United Steelworkers of America Constitutions, 1996, 1998, 2000

SUBSERIES B. Minutes and Meetings

	8	Minute Book, July 1963-October 1968
	9	Minute Book, November 1968- September 1971
	10	Minute Book- loose material, 1969, 1970, 1974, no date
	11	Minute Book, October 1971- August 1975
	12	Minute Book- loose material, January- February 1975
	13	Minute Book, August 1975-February 1977
	14	Minute Book, November 1991-February 1999
	15	Meeting Notes, March, June 1974
	16	Meeting Notes, June 16, 1988
	17	Executive Board Meeting, February- March 1967
	18	Policy Meeting- Health and Safety, 1970
	19	Unknown Notes, 1978, no date
	20	Meeting Attendance book, 1989-1999
	21	Meeting Registers, 1965-1972
	22	Meeting Registers, January 1973- January 1977
	23	Meeting Register, 1977-1989
	24	Meeting Notices, (May 1966- September 1978), no date
	25	Meeting Notices, (1988-1997)
	26	Meeting Notices, (January 1988- April 2002), no date
	27	Special Meeting Notices, (July 1966- January 1969)
	28	Election Notices, (June 1964- September 1974), 1998-199, no date

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	5
1	29	Committee and Union Officer Notices, (1965-1977), (1991-1999), no date	
	30	Minute Book, circa 1980s [damaged, difficult to read]	
	31	Executive Board meeting minutes, 1968-1970 [damaged, difficult to read]	
Oversize Drawer 28	16	Notices, (1967-1978)	
2	1	Employee and Company Notices and Announcements, (1963- 2002), no date	
	2	Executive Board Meeting Notices, (May 1966-October 1974)	
	3	Various Committee Meeting Notices, (1966-1969), no date	
	4	Vote Notices, (1966-1978), no date	
	5	Thank You Notes, no date	
	6	Illinois State Federation of Labor and Congress of Industrial Organizations Proceedings fo the Annual Convention, 1966-1967	
	7	Illinois State Federation of Labor and Congress of Industrial Organizations Proceedings fo the Annual Convention, 1968-1969	
	8	URW Proceedings of the Convention, 1964, 1966	
	9	URW Proceedings of the Convention and Report of the International Officers to the Convention, 1968	
	10	URW Proceedings of the Convention, 1970, 1972	
	11	URW Proceedings of the Convention, 1993	
	12	Convention Resolutions and Amendments, 1968	
	13	Convention Committee Reports, 1968	
	14	Convention Roll Call and Sample Letter, 1968	
	15	Convention Resolutions, Amendments, and Reports, 1970	
	16	Illinois State Federation of Labor and Congress of Industrial Organizations Executive Board Reports at Convention, 1967-1970	
	17	Illinois State Federation of Labor and Congress of Industrial Organizations Executive Board Reports at Conventions, 1971-1972, 1976	
	18	District 1 URW council meeting, June 1989	
	19	District 4 URW Council Meeting, May 1965, May 1966	
	20	District 4 URW Council Meeting, May 1967, May 1968	
	21	District 4 URW Council Meeting Reports and Resolutions, 1969	

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
2	22	District 4 URW Council and Skilled Trades Conference and Convention, 1970
	23	District 4 URW Meeting material and correspondence, 1971
	24	District 4 URW Council Meeting, 1972
3	1	District 4 URW Council Meeting- Minutes, 1976
	2	District 4 URW Council Meeting Information, no date
	3	Safety Committee Meeting and Reports, (1965-1986)
	4	Safety Committee information, 1971-1972
	5	Minutes of Labor-Management Meeting, January 27, 1964
	6	Notes from unknown meetings, (1967-1993)
	7	Sample Executive Board Report, no date
	8	Parliamentary Law Points of Order slider, circa 1954-1956
	9	Convention Proposal Blank Forms, 1966, 1972
	10	Convention Proposed Amendment by Local 704 (incomplete), 1972
	11	Labor Organizing Annual Report to the Department of Labor, (1969-1989)
	12	Spaulding Fibre vs. URW- Civil Action Suit- Illegal Work Stoppage, 1974

SUBSERIES C. Membership Material

	13	Out-going members list, 1964-1967, no date
	14	Termination List, (February 1966- July 1968)
	15	In-Coming Members List, (1963-July 1968)
	16	Termination and New Hire lists, (December 1964-February 1972)
	17	Unknown Members List, (January 1964-September 1965), no date
	18	Member List, 1992
	19	People Pool-Employee List, no date
	20	Union Dues Membership Lists, 1996, no date
Oversize Drawer 28	17	Union Member Lists, no date
3	21	Member Applications, 1972-1973
	22	Withdraw and Transfer Certificate- blank, no date
	23	Transfer Request Certificate, United Steelworkers of America, 1999
	24	Dues Exemption Membership Receipt (Military), April, July 1964
	25	Member Transfer, November 24, 1969
	26	Seniority List, (December 1965-December 1969)

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	7
3	27	Seniority List, (February 1970-May 1972)	
	28	Seniority List, (November 1972-November 1981)	
	29	Seniority List, (October 1984-December 1993)	
	30	Seniority List, (January 1994-January 1997)	
	31	Seniority List, (November 1997-August 1998)	
	32	Seniority List, (May 1999-October 2001)	
	33	Seniority List, no date	
	34	Employee Notice and Change of Status Forms- Job Title Change, (May 1965-February 1969), no date	
	35	Employee Notice and Employee Change of Status Notice- Job Title Change, (January 1970- August 1976)	
	36	Employee Notice- Job Title Change, (September 1976-1979)	
4	1	Employee Notice- Job Title Change, (January 1981-June 1988)	
	2	Employee Notice- Job Title Change, (March 1990-December 1999)	
	3	Employee Notice- Job Title Change and Rate Change, (January 2000-January 2002)	
	4	Employee Notice- Transfer, (August 1966-November 1969)	
	5	Employee Notice and Change of Status Notice- Transfer, (January 1970-April 1978)	
	6	Employee Notice and Change of Status Notice- Transfers (April-October 1979)	
	7	Employee Notice- Transfer, (January 1981-June 1988)	
	8	Employee Notice-Transfer, (September 1990- December 1999)	
	9	Employee Notice- Transfer, (January 2000-March 2001)	
	10	Employee Notice- Transfers, (April 2001-April 2002)	
	11	Employee Notice- Layoff and Leave of Absence, March, October 1966, May 1969	
	12	Employee Notice and Letters- Layoffs and Recalls, (January 1970-January 1976)	
	13	Employee Notice and Correspondence- Layoff and Recall, (February 1976-March 1978)	
	14	Employee Notice- Layoff and Recall, (August 1982-December 1989)	
	15	Employee Notice and Correspondence- Layoff and Recall, (March 1990-December 1995)	
	16	Employee Notice and Correspondence- Layoff and Recall, (January 1996-December 1999)	
	17	Employee Action Form- Layoff and Recall, (June 2000- April 2002)	

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	8
4	18	Employee Report Record- Rule Violation, (March 1964-August 1969)	
	19	Correspondence from Richardson concerning employee discipline, (March 1964- December 1968)	
	20	Employee Report Records and Correspondence- Rule Violation, (January 1970– January 1979)	
	21	Employee Notice, Employee Report Record, and Written Notices- Rule Violation, (May 1980- December 1989)	
	22	Employee Notice, Report Records, and Oral Warnings- Rule Violation, (February 1992-December 1999)	
	23	Employee Warning Sheet and Employee Action Form- Rule Violation and Employment Status, (February 2000- February 2002)	
	24	Employee Change of Status Notice- Leave of Absence and Return, (March 1970- March 1971, August 1976)	
	25	Employee Notice- Leave of Absence, (January 1994- November 1998)	
	26	Employee Action Form- Leave of Absence and Return, (March- August 2000)	
	27	Employee Change of Status Notice- New Hire and Reinstated, (January 1971-August 1974)	
	28	Employee Notice- New Hire and Seniority Date, (February 1976- April 1977)	
	29	Employee Notice- New Hire, (March 1997- August 1999)	
	30	Employee Notice- New Hire and withholdings, (February - October 2000)	
	31	Employee Notice and Change of Status Notice, no date	
	32	Monthly Discipline Report, Service History, Absence reports (1969-1980)	
	33	Disqualification and Vacation Pay Agreements, 1977, 1985	

SUBSERIES D. Correspondence

34	Correspondence concerning union officers, including letters of Resignation, (January 1964- February 1980, 2001), no date
35	Correspondence concerning unauthorized actions, July 14, 1974
36	Certified Mail and return Receipts, Postcards, June, September 1975
37	Correspondence- Company, concerning union officers, (March- November 1971)
38	Correspondence with companies, (July 1963- July 2001), no date

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	9
4	39	Correspondence to International URW, (1964-1969, 1977-1982), 2000, no date	
	40	International URW correspondence, (January 1970- October 1998), no date	
	41	International URW correspondence, Skilled Trades Programs, 1962, no date	
	42	International URW correspondence, elections, (June 1963-June 1975)	
5	1	International URW correspondence- Convention, (1964, 1970, 1975, 1991)	
	2	International URW correspondence- District 4 summer school, (April- December 1967)	
	3	International URW correspondence- Fair Practice Commission, (September 1969-February 1973)	
	4	Correspondence with International and Local URW concerning Complaints, (1963-1980)	
	5	Correspondence on URW International Election, August 15, 1966	
	6	Correspondence from Occupational Safety and Health Administration (OSHA), January- February 1991	
	7	Central Labor Council, Correspondence, May, August 1967, no date	
	8	United Steelworkers of America, correspondence (December 1995-2001)	
	9	International Union of Electrical, Radio and Machine Workers correspondence, March, October 1967	
	10	Correspondence to Citizens of DeKalb from Spaulding Fibre employees, December 26, 1974	
	11	Correspondence- general- unions and labor, (1967-1992)	
	12	Correspondence- non- union, (1967-1985), no date	
	13	Correspondence and Agreement on Voluntary Action Center, 1983-1984	

SERIES II. Contracts and Agreements

14	Collective Bargaining Agreement Between the Richardson Company and URW Local 704, 1965, 1967, 1970
15	Collective Bargaining Agreement Between the Spaulding Fibre Company and URW Local 704, 1967, 1972
16	Collective Bargaining Agreement Between the Richardson Company and URW Local 704, 1970

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	10
5	17	Collective Bargaining Agreement Between the Spaulding Fibre Company and URW Local 704, (3 booklets), 1972-1981	
	18	Collective Bargaining Agreement Between the Spaulding Fibre Company and URW Local 704, (3 booklets), 1981-1991	
	19	Contract Proposal for 1963 contract (Richardson Company), circa 1963	
	20	Contract Negotiations on 1964 contract (Richardson Company), (July 21- October 26, 1964)	
	21	Contract Negotiation for 1966 contract (Richardson Company), (September 1965-1966)	
	22	Contract Proposal and Negotiations for 1965 contract (Richardson Company), July- October 1965	
	23	Contract Proposals and Negotiations for 1967 contract (Richardson Company), September 1966, July- December 1967	
	24	Contract Negotiations (Richardson Company), January 8, 1968	
	25	Contract Proposals and Negotiations for 1970 contract (Richardson Company), (May- October 1970)	
	26	Contract Negotiations for 1973-1974, (November 1973-January 1975)	
	27	Contract Proposals and Negotiations for 1975 contract (Spaulding Fibre Company), (June- September 1975)	
	28-29	Contract Proposal, Negotiation, including strike action, for 1978 Contract (Spaulding Fibre Company), (March- October 1978)	
	30	Contract Proposal and Negotiations for 1981 contract (Spaulding Fibre Company), (January- March 1981)	
	31	Contract Negotiations, circa February 1983	
	32	Contract Proposal and Negotiation for 1988 contract (Spaulding Fibre Company), January- February 1988, May 1988	
	33	Contract Proposal and Negotiations for 1991 contract (Spaulding Composite Company), (January 2, 1991-March 6, 1991)	
	34	Contract Proposals and Negotiations for 1995 contract, (Spaulding Composite Company), (January 1994- January 1995)	
	35	Contract Proposal and Negotiations for 1997 contract (Spaulding Composite Company and United Steelworkers of America), (December 1996- April 1997), no date	
	36	Contract Proposal and Negotiation for 2000 contract (Spaulding Composite Company and United Steelworkers), (February 11- April 9, 2000)	
	37	Contract Negotiations, no date	
	38	Agreement on Apprenticeship Standards and Correspondence, 1973, October 8, 1979- August 5, 1980	

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	11
5	39	Amendments and Memorandum, (February 1962- August 1969)	
	40	Amendments and Memorandums, (May 1970- August 1979)	
	41	Amendments and Memorandums, (January 1980- June 1987, 1998)	
	42	Wage Incentive Programs and Production Standards, 1966-1969, 1974	
	43	Wage and Price Freeze Correspondence, (August 15-20, 1971)	
	44	Correspondence concerning East Haven plant contract, April 26, 1970	
	45	Richardson Company Pension Plan, 1962	
	46	Employee Group Insurance Plan, 1963	
	6	1	Pension, Insurance and Severance Pay Award Agreement, July 1964
2		1964 DeKalb Plant Pension Agreement, August 19, 1964	
3		URW- Supplemental Unemployment Benefits (SUB) material And correspondence, (April- July 1965)	
4		Employee Group Insurance Plan, October 1966	
5		Divisional Pension Plan for Hourly-Rated Employees, Revision, 1969	
6		Workmen's Compensation Material, 1968, 1973	
7		Major Medical Insurance, Pension, and Vacation Benefit Programs 1970	
8		URW Welfare Agreement, 1970	
9		Pension Plan "B", circa 1973-1974	
10		Pension and Insurance Conference, February 3-4, 1970	
11		Benefits Booklet, Spaulding Fibre Company, no date	
12		Pension Plan "B", November 1981	
13		First Amendment to the 1985 Restatement Specialy Plastic Division Spaulding Composite Company, Inc. Pension Plan "B," Fringe Benefit Information, 1985	
14		Schedule and Subschedule of Surgical Operations and Anesthesia Benefits, no date	
15		Exhibits B and C: Insurance and Supplemental Workmen's Compensation Benefits, no date	
16		Group Life Insurance Plan for Employees, no date	
17		Pension and Insurance Conference, December 19-20, 1963	
18		Illinois Department of Labor Mediation Agency, (1988-1991)	
19		Agreement between Spaulding Fibre Company and International Association of Machinists and Aerospace Workers, 1969, amended 1972 and 1973	

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	12
6	20	Negotiations between Spaulding Fibre Company and International Association of Machinists and Aerospace Workers, (1969-1975)	
	21	Employee Pension and Insurance Program- Cooper Industrial Products, Inc. and URW Local 634, 1970	
	22a	Agreement between the Wurlitzer Company and Piano and Musical Instrument Workers, Carpenters Union 2553, 1966	
	22b	Agreement between the Wurlitzer Company and Piano and Musical Instrument Workers, Carpenters Union 2553, 1968	
	23	Central Agreement between Caterpillar Tractor Co. and its subsidiary Towmotor Company and International Union United Automobile, Aerospace and Agricultural Implement Workers of America, Locals 145, 215, 311, 751, 786, 790, 974, 1415, (1970)	
	24	Agreement between the General Tire and Rubber Company, Samsonite Corporation, Grigoleit Company, Gates Rubber Company; and Firestone Tire & Rubber Company and URW Locals 626, 724, 270, 685, 310 (5 booklets), (1964-1975)	
	25	Transmittal Letter and Reports on Memorandum of Agreement Between Glastic Corporation and Oil, Chemical and Atomic Workers International, May 1975	
	26	Wage and Office Employee Agreements between Uniroyal Inc. and URW Locals 19, 753, (1967-1976)	
	27	Agreement between Barber-Greene Company and International Association of Machinists and Aerospace Workers District 101, (1965-1980)	
	28	Collective Bargaining Agreements between the Richardson Company and URW Locals 3232, 721, 202, 344, 370, 410, (7 booklets), (1959-1970)	
	29	Memorandum of Agreement between Anaconda Company, Wire and Cable Division and International Brotherhood of Electrical Workers, August 11, 1978	
	30-31	Comparisons of URW Master Agreements, February 1972	
	32-34	Comparisons of URW Master Agreements, 1969	

SERIES III. Grievances and Arbitrations

	35	Grievances 15-212, August 1964-June 1969	
	36	Grievances 213-277, January 1969- April 1970	
7	1	Grievance 263, including notarized note, 1969-1971	

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7	2	Grievances, no numbers, 1967-1969	
	3	Recap of Grievances, 1963-1969	
	4	Grievance Report, circa 1969	
	5	Grievances 278-378, February 1970- January 1973	
	6	Grievances 326- Department of Labor- Veterans Rights (vacation), September 1970-January 1972	
	7	Grievances 379-444. January 1973- December 1974	
	8	Grievances 445-501, November 1974-March 1976	
	9	Grievances 502-576, March 1976-February 1978	
	10	Grievances 577-624 (10-79), February 1978- October 1979	
	11	Grievances 12-30, July 1979-December 1979	
	12	Grievances, no number, 1970-1978	
	13	Grievances 31-99, January 1980- September 1982	
	14	Grievances 3, 2, 11, February 1983, January, November 1984	
	15	Grievances 12-21, January- December 1985	
	16	Grievances 1-22, February- December 1986	
	17	Grievances 2-18, January- September 1987	
	18	Grievances 1-7, March- October 1988	
	19	Grievances, no number, 1981, 1984, 1987	
	20	Grievances 1-17, January- November 1993	
	21	Grievances 1-4, 15, March- April 1994	
	22	Grievances 6, April 5, 1995	
	23	Grievances 5, December 8, 1997	
	24	Grievances 1-22, March- December 1998	
	25	Grievances 1-22, March- August 1999	
	26	Grievances, no number, 1990	
	27	Grievances, no number, 1997-1999	
	28	Grievances 1-11, March- December 2000	
	29	Grievances 0-20, February- October 2001	
	30	Grievances, no number, no date	
	31	Reference Grievances, no date	
	32	Arbitration- Grievance 33, July- October 1965	
	33	Arbitration 67A/182, July 1966	
	34	Arbitration- Grievance 96, December 1966-April 1967	
	35	Arbitration- Grievance 183, October 1968-December 1969	
	36	Arbitration 71A/6939- Grievance 290, February- August 1971	
	37	Arbitration 71A/7742- Grievance 293-294, (March- October 1971	
	38	Arbitration 71A/7744- Grievance 299, March- June 1971	
	39	Arbitration 71A/7743- Grievance 300-303, 315, March- September 1971	
	40	Arbitration 72A/95- Grievance 307, July- September 1971	
	41	Arbitration 72A/6956- Grievance 325, February- August 1972	

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7	42	Arbitration 72A/6954- Grievance 326 February 1972		
	43	Arbitration 72A/6955- Grievance 328, February- September 1972		
	44	Arbitration 75K14669- Grievance 425, April- September 1975		
	45	Arbitration 75K07519- Grievance 433, December 1974- February 1975		
	46	Arbitration 75K07521- Grievance 436-437, November 1974- November 1975		
	47	Arbitration 75K14670- Grievance 438, May- September 1975		
	48	Arbitration- Grievance 439, September- October 1974		
	49	Arbitration 75K07520- Grievance 442, December 1974- February 6, 1975		
	50	Arbitration 75K14671- Grievance 459 May- September 1975		
	51	Arbitration 75K14672- Grievance 461, April- December 1975		
	52	Arbitration 76K10889- Grievance 480, January- September 1976		
	53	Arbitration 76K12676- Grievance 491, February 1976-March 1977		
	54	Arbitration 76K17437- Grievance 497, August- September 1976		
	55	Arbitration 76K17435- Grievance 500, May- September 1976		
	8	1	Arbitration 76K17436- Grievance 501, May 1976- April 1977	
		2	Arbitration 76K21464- Grievance 503, July 1976	
		3	Arbitration 76K21477- Grievance 506, July 1976-January 1977	
		4	Arbitration 77K02253- Grievance 514, October- November 1976	
		5	Arbitration 77K/04496- Grievance 518, December 1976- June 1977	
		6	Arbitration 77K/15988- Grievance 554, June 1977	
		7	Arbitration 78K/10099- Grievance 572, February- June 1978	
8		Arbitration 79K/06043- Grievance 572, December 1978- April 1979		
9		Arbitration 81K/13434- Grievance 46, March 1981		
10		Arbitration 81K/13435- Grievance 50, March 1981		
11		Arbitration 81K/21197- Grievance 65, June 1981		
12		Arbitration- Grievance 66, June 1981		
13		Arbitration 81K-22985- Grievance 67, June- November 1981		
14		Arbitration 82K/02777- Grievance 80, October- December 1981		
15		Arbitration 82K/22279- Grievance 89, June 1982		
16		Arbitration- Grievance 19, January 1986		
17		Arbitration 98-15667, November 24, 1998		
18		Arbitration- Grievance 13, February 1997		
19		Arbitration- Grievance 2, June, August 1998		
20		Arbitration- Grievance 17, July 1998		
21		Arbitration 99-10159- Grievance 22, July- August 1999		

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	15
8	22	Arbitration, no number, 1966-1971, 1974, no date	
	23	Arbitration Service Questionnaire Correspondence, September 1970, March 1971	
	24	Arbitration Service Questionnaire, 1968, 1971	
	25	Arbitration between General Tire and Rubber Co. And URW Local 626, January 10, 1969	
	26	Arbitration between Mansfield Tire and Rubber Company and URW Local 17, 1970	
	27	National Labor Relations Board- Petition to rescind union's authority, December 16, 1968	
	28	National Labor Relations Board- 38-CA-2913 and 38-CB-920, Authur Byrd and appeal, September- December 1976	
	29	National Labor Relations Board- 38-CA-3157, charge against employer, March- May 1977	
	30	National Labor Relations Board- 38-CA-3607, charge against employer, February- March 1978	
	31	National Labor Relations Board- 33-CB-1288, Hershel Byrd- Charge against Labor Organization, December 1978- January 1979	
	32	National Labor Relations Board- Charge against employer, June, August 1999	
	33	National Labor Relations Board correspondence, no case, March 1972	

SERIES IV. Publications, Job Guides, and Forms

34-35	Job Descriptions, (1962-1997)
36	Pay Rates, (1962-1972)
37	Senior Shift Group Leader Responsibilities and Duties, no date
38	Wage Surveys, (1963-1966), no date
39	URW 1964 Wage Survey (Updated through 1966), 1966
40	Wage Calculation correspondence, notes, and information, (1969-1987),no date
41	Laminating Pressing Standards, 1966, no date
42	Tube & Rod and Pressing Production Standards and Job Instructions, 1966-1967, 1969
43	Pumping Procedures, 1998
44	Qualifications- Maintenance Men, Mechanic, and Helper, December 1, 1965
45	Government Safety booklets and pamphlets, (1966-1970), 1980
46	Labor Booklets and Pamphlets, 1967, 1970, 1972

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	16
8	47	Health and Safety Articles, 1971-1973, 1979, no date	
	48	<u>Safetylines</u> and URW Safety and Health Handbook Preface, 1981	
	49	Ventilation for heat relief, sections 3 and 7 of booklet, no date	
	50	Health and Safety clips, no date	
	51	Literature on benefits, social security, and health insurance, 1965, 1967-1970, no date	
	52	Parliamentary Law, no date	
	53	Contract Analysis Workshops, 1965, 1968, 1970, no date	
	54	Grievance and Arbitration Articles and booklets, 1963, no date	
	55	“Square Table News” Newsletter, August 1967	
	56	<u>Union Steward at Work</u> and <u>Union Officers or Stewards Handling Time Study Grievances</u> , no date	
	57	“How to Get Strike Approval” Pamphlet, September 1973, November 1990	
	58	Steward Training, circa 1969	
	59	AFL-CIO <u>Manual for Shop Stewards</u> , December 1966	
	60	Steward Training Manual, no date	
	61	Guidelines, Procedures, and Rules, no date	
	62	Skilled Trades Manual, (1967-1969)	
	63	Skilled Trades Manual, 1972	
	64	Skilled Trades Manual, 1977	
	65	Skilled Trades Manual, 1994	
	66	Plant Closure and Dislocated Workers Assistance Manual, circa 1990s	
	67	United Steelworkers Election Manuals, 1997, 2000, 2001	
	68	United Steelworkers of America “Report on International Election,” January 2, 2002	
	69	United Steelworkers of America Check Proof Information, 1999	
	70	Richardson Company employee booklet before URW Local 704, (1963-1964)	
	71	“Sir Insurok’s DeKalb Round Table News”, Published by the Richardson Company, December/January 1968	
	72	“The Richardson Company: Growing & Diversity Through Chemistry” No. 11 booklet, no date	
9	1	Occupational Safety and Health Act (OSHA) Booklets and Law, 1970-1971, 1979	
	2	OSHA Reform and Right-to-Act: AFL-CIO National Conference on Occupational Safety and Health, 1990	
	3	URW Bargaining Policy, 1994	
	4	URW: Union Members Group Accident Insurance Plan, no date	

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	17
9	5	Labor-Management Reporting and Disclosure Act and Forms, circa 1959	
	6	<u>Information Handbook: Illinois Workers' Compensation Act and Illinois Occupational Disease Act, A Unions Guide to Workers Compensation</u> , circa 1984	
	7	<u>Civil Rights Act of 1964</u> , USWA "Civil Rights Guidelines," and articles on discrimination, 1964, 1967-1968, 1994	
	8	Questions and Answers on the Pregnancy Discrimination Act, 1978	
	9	"Our Union" and "URW Steps into the '70's," circa 1970, no date	
	10	"Legislation.. And You," "Quiz Program on the American Labor Movement," "Our Union as an Instrument of Public Policy," 1992, no date	
	11	<u>Where Your Dues Dollar Goes...</u> and <u>Films form URW</u> , no date	
	12	<u>Labor Scrap Book, Our Union Heritage, and Highlights of URW History</u> , no date	
	13	URW and AFL-CIO Songbooks, no date	
	14	"A Joint Union-Management Approach to Alcoholism Recovery Programs," no date	
	15	<u>American Labor</u> with article on URW's President Peter Bommarito and letter, March- April 1971	
	16	<u>You Be the Arbitrator!</u> , no date	
	17	Federal Mediation and Conciliation Service: Arbitration, Policies, Functions, and Procedures, circa 1957	
	18	Speaker's Bureau- DeKalb United Fund, Inc., 1968	
	19	Newspaper Clippings, (1964-1974), no date	
	20	Article on North American Free trade Agreement by Richard "Moose" Connor, Mayor of Streator, Illinois, circa 1993	
	21	Union and Journeyman Applications, no date	
	22	Withdrawal and Transfer Certificate, no date	
	23	URW Skilled Trades Approved Apprenticeship Agreement, no date	
	24	Grievance and Mediation Forms, no date	
	25	Time Study Assistance Report, no date	
	26	Strike and Strike benefit forms, no date	
	27	Settlement Report, no date	
	28	Supply Order Forms- URW and United Steelworkers of America, no date	
	29	Auditing Quarterly, Monthly Dues Summary, and Quarterly Reports, no date	
	30	Lost Time and Expense Forms- URW and United Steelworkers of America, no date	

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	18
9	31	Authority to Pay Voucher and Financial Secretary's Receipt Forms, no date	
	32	Other Forms' IRS and URW	
	33	Delegate and Alternate for District 4 Council Convention forms, 1991	
	34	Occupational Safety and Health Administration Complaint Form, no date	
	35	Illinois Workmen's Compensation Act Claim Forms, no date	
	36	Richardson company Employee Appraisal Form and Employment Application, no date	
	37	[Local 704 Directory], no date	
	38	Local Union Director, 1992-1994	
	39	Local Union Community Services Directory, 1974	
	40	United Steelworkers of America Service Directory, circa 1996	
	41	Equal Employment Opportunity Commission and OSHA and NIOSH Directories, 1972-1973	

SERIES V. Finances

42	Quarterly Reports, (March 1967-June 1989), no date
43	Monthly Financial and Membership Statements, (September 1969-December 1975)
44	Monthly Financial and Membership Statements, (January 1976-December 1979)
45	Monthly Financial and Membership Statements, (January 1980-December 1985)
46	Monthly Financial and Membership Statements, (January 1986-December 1989)
47	Monthly Financial and Membership Statements, no date
48	Strike Benefit Application and Authority-to-Pay Voucher, September 16, 1978
49	Authority to Pay Voucher Books, (1963-1968)
50	Authority to Pay Voucher books, (1977-1978)
51	Certified Copy of Resolution to Open and Maintain Account, 1964-1965, 1967
52	Correspondence with District and International URW concerning finances, 1966-1968, 1970
53	Auditing Reports, (1964-1966. 1969, 1971, 1975, 1982, 1983)
54	Proof of Loss- Claim against bonding Company correspondence Regarding theft by former treasurer, May- June 1971
55	Internal Revenue Service correspondence, 1971-1975, 1997
56	Annual Contribution Rate Determination, 1954-1987

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	19
9	57	General Requisition for Purchasing- union, circa 1999	
	58	Cope Contributions, 1968	
	59	Insurance, URW, Local 704	
	60	Proof of Claim- Bankruptcy Court, October 1993	
	61	Spaulding Composites Company Inc, vs. Debtors- Bankruptcy Hearings, October- December 1993, July, September 1994	
	62	Second Amended Disclosure Statement to Accompany Second Amended Plan of Reorganization Submitted by the Official Unsecured Creditors Committee, (May- October 1994)	
	63	Correspondence regarding Bankruptcy, March 1993, February- March 1994	
	64	Observations- Financial- International URW, (1967-1970)	
	65	Certified Financial Reports of the International URW- Annual and Quarterly, March, June 1980, 1981	
	66	Summary of Operations- International URW, 1987, 1989, 1990	
SERIES VI. Ephemera			
	67	Letterheads and envelope, no date	
	68	Local 704, Chapter and Affiliation with AFL-CIO Certificate, 1965	
	69	URW Strike Duty Record Card, September- October 1978	
	70	Completion of Statistical Process Control course by Spaulding Composite Company, for Alice Kerwin, November 30, 1989	
	71	Appreciation Award for URW District 4 and Magne Repaal, Director of District 4 for COPE Collection, and COPE donation card, 1968, 1970	
Oversize			
Drawer 28	18	URW Local 704 Honor Award for Good Citizenship, 1972	
	19	URW Local 704 Honor Award for Good Citizenship, 1973	
		Local 704 Charter, 1963	
10	1	Recapitulation- Disbursements, 1964-1986	
	2	Recapitulation, 1964-1974	
	3	Receipts, January 1971- March 1987	
	4	Disbursements, 1971- January 1987	
11	1	“This Payment Made Possible by Union Labor” stickers for checks, no date	

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	20
11	2	Phone Indexes (2), no date	
	3	Votes on Company proposal, including sign-off sheet, October 31, 1965	
	4	Votes on 3 day work week, February 19, 1982	
	5	Votes on Contract, January 6, 1993	
	6	Votes for officers, ballots and tally sheet, no date	
	7	Unidentified photos, no date	
		USWA/URW Merger video (video cassette), May 22, 1995	
		"Nixon: Broken Promises" for AFL-CIO COPE, (reel- to-reel) no date	
		"Fourth Battle of Winchester" (reel-to-reel)	
		"The Right to Live" (reel-to-reel)	
		Stamps- Special Meeting, Military Exemption, Property of Local 704 (3 stamps), no date	
		"A World of Thanks" key chain from URW DeKalb local	
		Typewriter cleaner brush	
		"\$2 for COPE to win in '72" button, circa 1972	
		URW seal, no date	
		Cassette tapes:	
	1-2	Arbitration- Grievance 437 with arbitrator Fish	
	3-4	Arbitration- with arbitrator Daugherty	
	5-6	Arbitration- with arbitrator Eckhardt	
	7-8	Arbitration- Grievance 480	
	9-11	Arbitration- Grievance 501	
	12-13	Arbitration- 435	
	14-15	Arbitration	
	16-17	Arbitration- Grievance 293-294	
	18	Arbitration- with arbitrator Davis	
	19	Arbitration- Grievance 290	