This policy includes the hours for Founders Memorial Library building and its service desks. It also includes hours for the following branch libraries: Faraday Library and the Music Library.

University Administration determines building hours; University Libraries establishes the hours of public service desks.

Founders Memorial Library will be open to the public for use according to the schedule below, except for holidays (including floating holidays) recognized by the University. Recognized holidays include New Year’s Eve, New Year’s Day, Martin Luther King Day, Memorial Day, the Independence Day observance, Labor Day, Thanksgiving and the day after, Christmas Eve, and Christmas Day. Buildings and all service desks (if applicable) will close at 5 pm on the day before the holiday.

Service desks within Founders Memorial Library will follow the schedule of service hours given below. No services will be provided when the University Libraries are closed. Some service desks will not be open when the University is officially closed for inclement weather or other emergencies (see “Emergency Building Closings” below).

### Founders Library Hours

<table>
<thead>
<tr>
<th>Time</th>
<th>M-Th</th>
<th>F</th>
<th>Sat</th>
<th>Sun</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Summer Session Hours</strong></td>
<td>8am – 10pm</td>
<td>8 am – 5pm</td>
<td>1pm – 5pm</td>
<td>1pm – 12midnight</td>
</tr>
<tr>
<td><strong>Fall and Spring Session Hours</strong></td>
<td>8am – 12midnight</td>
<td>8am – 10pm</td>
<td>9am – 10pm</td>
<td>1pm – 12midnight</td>
</tr>
<tr>
<td><strong>Thanksgiving Recess</strong></td>
<td>8am – 5pm</td>
<td>Closed</td>
<td>1pm – 5pm</td>
<td>1pm – 12midnight</td>
</tr>
<tr>
<td><strong>Fall Exam Hours</strong></td>
<td>9am – 2am</td>
<td>8am – 2am</td>
<td>9am – 10pm</td>
<td>1pm – 5pm</td>
</tr>
<tr>
<td><strong>Spring Exam Hours</strong></td>
<td>8am – 2am</td>
<td>9am – 2am</td>
<td>8am – 10pm</td>
<td>9am – 5pm</td>
</tr>
<tr>
<td><strong>Interim Hours (Summer, Winter, Spring)</strong></td>
<td>8am – 5pm</td>
<td>9am – 2am</td>
<td>8am – 10pm</td>
<td>1pm – 5pm</td>
</tr>
</tbody>
</table>

### Circulation Desk Hours

<table>
<thead>
<tr>
<th>Time</th>
<th>M-Th</th>
<th>F</th>
<th>Sat</th>
<th>Sun</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Summer Session Hours</strong></td>
<td>8am – 10pm</td>
<td>8 am – 5pm</td>
<td>1pm – 5pm</td>
<td>1pm – 11pm</td>
</tr>
<tr>
<td><strong>Fall and Spring Session Hours</strong></td>
<td>8am – 11pm</td>
<td>8am – 10pm</td>
<td>9am – 10pm</td>
<td>1pm – 11pm</td>
</tr>
<tr>
<td><strong>Thanksgiving Recess</strong></td>
<td>8am – 5pm</td>
<td>Closed</td>
<td>1pm – 5pm</td>
<td>1pm – 11pm</td>
</tr>
<tr>
<td><strong>Fall Exam Hours</strong></td>
<td>9am – 10pm</td>
<td>1pm – 11pm</td>
<td>8am – 11pm</td>
<td>8am – 10pm</td>
</tr>
<tr>
<td><strong>Spring Exam Hours</strong></td>
<td>8am – 11pm</td>
<td>9am – 11pm</td>
<td>1pm – 11pm</td>
<td>9am – 5pm</td>
</tr>
<tr>
<td><strong>Interim Hours (Summer, Winter, Spring)</strong></td>
<td>8am – 5pm</td>
<td>1pm – 5pm</td>
<td>8am – 5pm</td>
<td>1pm – 5pm</td>
</tr>
</tbody>
</table>
Sat – Sun    Closed

Faraday Library Hours

Summer Session Hours
M – F       8am – 4:30pm
Sat – Sun   Closed

Fall and Spring Session Hours
M – Th      8am – 6pm
F           8am – 5pm
Sat – Sun   Closed

Springbreak Hours
M – F       8am – 12noon
            1pm – 4:30pm
Sat – Sun   Closed

Interim Hours (Summer, Winter and Spring)
M – F       8am – 12noon
            1pm – 4:30pm
Sat – Sun   Closed

Reference Desk Hours

Summer Session Hours
M – Th      9am – 9pm
F           9am – 5pm
Sat         1pm – 5pm
Sun         Closed

Fall and Spring Session Hours
M – Th      10 am – 9 pm
F           10 am – 2 pm
Sat         1pm – 5pm
Sun         1pm – 9pm

Information Delivery Services and Technical Services Hours

Year Round
M – F       8am – 4:30pm
Sat – Sun   Closed

Billing, Government Publications/Map/Microforms, Library Administration, Rare Books and Special Collections, Regional History and University Archives, Reserves Services, Southeast Asia Hours

Year Round
M – F       8am – 12noon
            1pm – 4:30pm
Sat – Sun   Closed

Music Library Hours

Summer Session Hours
M – F       8am – 12noon
            1pm – 4:30pm
Sat – Sun   Closed

Fall and Spring Session Hours
M – Th      8am – 9pm
F           8am – 5pm
Sat         1pm – 5pm
Sun         3pm – 9pm

Springbreak Hours
M – F       8am – 12noon
            1pm – 4:30pm
Sat – Sun   Closed

Interim Hours (Summer, Winter and Spring)
M – F       8am – 12noon
            1pm – 4:30pm
Sat – Sun   Closed
Emergency Building Closings
If the university closes or otherwise restricts operations due to inclement weather or other emergencies, the closing of one or more of the libraries may be required.

**Monday through Sunday during Fall and Spring semesters**

<table>
<thead>
<tr>
<th>If this . . .</th>
<th>Then University Libraries are . . .</th>
</tr>
</thead>
<tbody>
<tr>
<td>University is open</td>
<td>Open</td>
</tr>
<tr>
<td>University is closed, essential personnel to report</td>
<td>Closed</td>
</tr>
</tbody>
</table>
| University announces classes are canceled, whether all day or part of days (e.g. mornings, afternoons, evenings or weekend), BUT campus departments and offices are open | **FML Building**: Closes at 9 pm  
**FML Service Desks**: Close at 5 pm  
**On-Campus Branches**: Close at 5 pm |